

COUNCIL MEMBERS  
Amourance Lee, Mayor  
Lisa Diaz Nash, Deputy Mayor  
Rich Hedges  
Adam Loraine  
Rob Newsom Jr.

# CITY OF SAN MATEO

## Regular Meeting Minutes

### City Council Meeting

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
www.cityofsanmateo.org

**March 06, 2023**  
**City Hall Council Chambers 7:00 PM**  
**Regular Meeting**

#### **CALL TO ORDER at 7:00 p.m.**

Pledge of Allegiance  
Roll Call

Present: Mayor Lee, Deputy Mayor Diaz Nash, Council Members: Hedges, Loraine, and Newsom

Council Member Lisa Diaz Nash teleconferenced from: 364-1, Naoshima, Kagawa District, Kagawa 761-3110, Japan

#### **CONSENT CALENDAR**

The following items, 1 through 10, were considered to be routine by the City Council. After the titles of the items were read by the Deputy City Clerk, the public was invited to comment and there was one speaker. Michael Ragan had a question regarding Item number 4; if the money spent toward the storm water funding analysis will be for actual work done. He also asked that Item number 9 could show a map. Motion passed 5-0.

Moved: Newsom, Seconded: Hedges  
Ayes: Lee, Diaz Nash, Hedges, Loraine, and Newsom  
Noes: None

1. City Council Meeting Minutes - Approval  
Approve the minutes of the City Council special and regular meetings of February 21, 2023.
2. Youth Commissioners to the Park and Recreation Commission – Ordinance Adoption  
Adopt an Ordinance to amend San Mateo Municipal Code Chapter 2.27 “Park and Recreation Commission” to provide for Council appointment of two non-voting youth advisory members.

Enactment: Ordinance No. 2023-1

3. Peninsula Clean Energy Public EV Fleets Program – Customer Participation Agreement  
Approve a Customer Participation Agreement with Peninsula Clean Energy (PCE) for participation in PCE’s Public Electric Vehicle Fleets Program at no cost to the City and authorize the Public Works Director to enter into the agreement.
4. Stormwater Funding Analysis – Agreement  
Approve an agreement with SCI Consulting Group for professional services for Stormwater Funding Analysis in an amount not to exceed \$205,949; establish a contingency reserve in the amount of \$20,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.

5. Collaborative Solutions, LLC, Workday Lean-On Services Support – Budget Appropriation and Statement of Work Approval  
Adopt a Resolution to approve a supplemental budget appropriation of unassigned fund balance in the General Fund of \$112,650 to increase the Finance Department's 2022-23 operating budget, and to approve the Statement of Work for the Master Services Agreement with Collaborative Solutions, LLC for Workday Lean-On Services Support in the amount of \$112,650, for a new agreement total of \$2,979,545. Approval of the Statement of Work and a separate agenda item with Collaborative Solutions, LLC will result in a new agreement total of \$3,381,765.
- Enactment: Resolution No. 22 (2023)
6. Collaborative Solutions, LLC Enterprise Planning System Implementation Services – Supplemental Budget Appropriation and Change Order  
Adopt a Resolution to approve a supplemental budget appropriation of \$325,852 of unassigned fund balance from the Equipment Replacement Fund, \$59,517 of unassigned fund balance from the Sewer Fund, and \$16,851 of unassigned fund balance from the Construction Services Fund to increase the budget for the Enterprise Resource Planning Software Project, and to approve Change Order No. 4 to the master services agreement with Collaborative Solutions, LLC for enterprise resource planning system implementation services in the amount of \$402,220, for a new agreement total of \$3,269,115. Approval of Change Order No. 4 and a separate agenda item with Collaborative Solutions, LLC will result in a new agreement total of \$3,381,765.
- Enactment: Resolution No. 23 (2023)
7. E-Verify for Web Services Employers – Memorandum of Understanding  
Approve the Department of Homeland Security's E-Verify Memorandum of Understanding for Web Services Employers, and authorize the Human Resources Director to execute the agreement in substantially the form presented.
8. Police Department Serological Expenses for Forensic DNA Testing of Evidence – Change Order  
Approve a change order to the San Mateo Police Department's purchase order with Serological Research Institute for an additional \$20,900 to cover the estimated remaining cost of service through June 2023 for forensic DNA testing of evidence for investigation purposes, bringing the total amount authorized for fiscal year 2022-23 to \$110,900.
9. Congressionally Directed Spending Request For 19th Avenue/Fashion Island Boulevard Class IV Bikeway Project – Letters of Support  
Authorize the Mayor to sign letters of support on behalf of the City of San Mateo to Senator Dianne Feinstein, Senator Alex Padilla, and Representative Kevin Mullin for the San Mateo County Transportation Authority's request for congressionally directed spending for the 19th Avenue/Fashion Island Boulevard Class IV Bikeway Project.
10. Congressionally Directed Spending Projects/Community Funded Projects – Letters of Support  
Authorize letters of support signed by Mayor Lee to be submitted to Senator Feinstein, Senator Padilla, and Representative Mullin for Congressionally Directed Spending/Community Funded projects in San Mateo.

## **PUBLIC COMMENT**

There were no speakers.

## OLD BUSINESS

### 11. General Plan Update – Land Use Heights and Densities and Measure Y

Zachary Dahl, Community Development Deputy Director, provided a presentation outlining the history of the General Plan update effort to date. He reviewed Council direction would be needed on height ranges, how Measure Y is incorporated into the General Plan, if a future ballot initiative would be needed to update Measure Y and if any other policies or programs should be considered. Joanna Jansen, Lead Consultant, PlaceWorks, Inc., was present to answer questions. Council asked questions and staff and the consultant responded.

Public Comment – speaking with regards to housing and Measure Y. In person (11): Moises Valeda; Ken Abreu; Jean Dail; Laurie Watanuki; Harry Moody; Elaine Salinger; Owen Day; Ted McKinnon; Bart Pantoia; Mitch Speidle; and Michael Ragan. Remote (6): Michael Weinbauer; A & L Taner; Ken Chan; Karen Herrell; David Light; Lisa Vande Voorde; Gary; Taso Zografos; Jordan Grimes; Chris Brousseau; George; Roisin; and Laurie Hietter.

Council recessed from 9:20 pm to 9:25 pm. Council reconvened and discussion ensued with additional input from staff including clarification from the City Attorney on state law.

Council provided direction to staff in three areas, these include:

1. Confirm that the proposed height ranges associated with each land use designation are appropriate to include in the Public Review Draft General Plan.

Council Direction – Support the height/density ranges recommended by staff, with the following changes: 1) set Office High height max at 7 stories, and 2) remove High II for Residential and Mixed-Use land uses.

2. Confirm direction on General Plan alignment with Measure Y and a future ballot initiative to update Measure Y.

Council Direction – Support framework laid out by staff with target for November 2024 election, with the following direction: 1) conduct a statistically significant survey to test ballot feasibility, and 2) conduct robust outreach to all members of the community with materials and large graphics that are legible and easy to understand.

3. Provide input, if desired, on other policies or programs/actions in the General Plan Update, including the Housing Element, that should be evaluated for potential updates or revisions.

Council Direction – Support for maintaining the draft local hiring and living wage policies/actions but provided language revisions to update three of the four.

## REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles.

**ADJOURNMENT** –The meeting adjourned in honor of Jeff Lee, who owned Blue Sky Cleaners in Downtown San Mateo at 10:53 p.m. His impact on the community and his customers will not be forgotten.

APPROVED BY:

SUBMITTED BY:

Amourence Lee, Mayor

Martin McTaggart, Deputy City Clerk