

CITY OF SAN MATEO
RESOLUTION NO. ____ (2023)

**SUPPLEMENTAL BUDGET APPROPRIATION FOR PROFESSIONAL CONSULTANT SERVICES FOR THE
DEVELOPMENT OF A BUILDING DECARBONIZATION STRATEGY**

WHEREAS, building energy use represents 38% of communitywide greenhouse gas emissions in San Mateo; and

WHEREAS, in January 2022, the City Council prioritized the decarbonization of existing buildings to help meet the City's climate goals; and

WHEREAS, in November 2022, the City released a Request for Proposals (RFP) seeking an experienced team knowledgeable in decarbonization policy planning, analysis, and implementation, to develop a decarbonization strategy that centers equity and promotes a collaborative pathway to electrification; and

WHEREAS, four firms responded to the RFP and the City selected Rincon Consultants, Inc. because of their compelling proposal and experience with developing a similar strategy for other cities; and

WHEREAS, a supplemental budget appropriation of \$115,600 is necessary to cover the development of the Building Decarbonization Strategy; and

WHEREAS, the fund appropriation is not a project subject to CEQA because it is an organizational or administrative activity that will not impact the environment (CEQA Guidelines Section 15378(b)(5)).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY RESOLVES that:

1. The appropriation of \$115,600 of committed fund balance from the Advance Planning Fund (Fund 225) to the Sustainability program within the City Manager's Office is approved.