

COUNCIL MEMBERS  
Rick Bonilla, Mayor  
Diane Papan, Deputy Mayor  
Amourance Lee  
Joe Goethals  
Eric Rodriguez

# CITY OF SAN MATEO

## Regular Meeting Minutes

### City Council

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

**November 21, 2022**  
**City Hall Council Chambers 7:00 PM**  
**Regular Meeting**

#### CALL TO ORDER

Pledge of Allegiance  
Roll Call

Present: Mayor Bonilla, Deputy Mayor Papan, Council Members: Goethals and Rodriguez  
Excused: Council Member Lee

#### CEREMONIAL

1. Commendatory Resolution – Deputy Mayor Diane Papan – Following a slideshow presentation and comments from the Council, Charles Stone, Gina Papan, Alexa Latini, Dan Latini, Jen Hermesmeier and Rich Hedges; motion passed 4-0. Diane Papan received Commendatory Resolution C-7.

Moved: Goethals, Seconded: Rodriguez  
Ayes: Bonilla, Papan, Goethals, and Rodriguez  
Noes: None

2. Cheryl Angeles – Proclamation – Cheryl Angeles, President/CEO, San Mateo Area Chamber of Commerce, received the proclamation

#### CONSENT CALENDAR

The following items, 3 through 12, were considered to be routine by the City Council. After the titles of the items were read by the Deputy City Clerk, the public was invited to comment and there were no speakers. Motion passed 4-0.

Moved: Goethals, Seconded: Rodriguez  
Ayes: Bonilla, Papan, Goethals, and Rodriguez  
Noes: None

3. City Council Meeting Minutes - Approval  
Approve the minutes of the City Council special and regular meetings of November 7, 2022.
4. San Mateo Consolidated Fire Department Board – Appointment  
Appoint Councilmember Lee as the alternate to the San Mateo Consolidated Fire Department Board of Directors.
5. Police Activities League – Reorganization and Appropriation  
Adopt a Resolution to reorganize the structure of the Police Activities League and authorize the appropriation of funds in the amount of \$95,688 from the Police Activities League to reallocate a vacant

Community Services Supervisor to a Community Services Section Manager and to add one additional Full Time Equivalent (FTE) Community Services Coordinator position.

Enactment: Resolution No. 131 (2022)

**6. Downtown Business Improvement Area - Ordinance Adoption**

Adopt an Ordinance to modify the basis and method of levy for the Downtown Business Improvement Area (DBIA).

Enactment: Ordinance No. 2022-14

**7. San Mateo Public Library Main Branch Café Operating Lease – Agreement**

Approve a Property Lease and Operating Agreement with Rafat Haddad for operation of the 3 Bees Café at the Main Library Branch for two years commencing on November 22, 2022 through November 21, 2024 in accordance with Municipal Code Section 3.62.030(b); and authorize its execution by the City Librarian.

**8. Downtown San Mateo Grade Separation Consolidated Railroad Infrastructure and Safety Improvements Program – Application**

Adopt a Resolution to authorize an application for the Federal Railroad Administration Railroad (CRISI) Program in the amount of \$6,000,000 to fund the development of a project study report, preliminary engineering plans, and environmental planning documents to assess the Reconnecting San Mateo Grade Separations Project; commit \$2,000,000 in local matching funds; and authorize the City Manager, to execute a funding agreement with the Federal Railroad Administration.

Enactment: Resolution No. 132 (2022)

**9. Marina Lagoon Vegetation and Water Quality Management – Appropriation and Amendment**

Adopt a Resolution to appropriate \$316,300 to the Marina Lagoon Management budget from the City's General Fund; approve Amendment No. 5 to the agreement with Waterworks Industries, Inc. to add scope, extend the term until March 15, 2024, and add compensation for Marina Lagoon vegetation and water quality management in the amount of \$830,000 for a new agreement total of \$1,738,980; establish a contingency reserve of \$82,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue any change orders within the contingency amount.

Enactment: Resolution No. 133 (2022)

**10. Gasoline Fuel Procurement and Delivery Services – Amendment**

Approve Amendment No. 3 to the agreement with Pinnacle Petroleum, Inc. for gasoline fuel procurement and delivery services in the amount of \$250,000, for a new overall potential agreement total of \$1,625,000, inclusive of the City's remaining options to extend the agreement; establish a contingency reserve in the amount of \$100,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue any change orders within the contingency amount.

**11. Renewable Diesel Fuel Procurement and Delivery Services – Amendment**

Approve Amendment No. 3 to the agreement with Bosco Oil, Inc. dba Valley Oil Company for procurement and delivery of red and clear renewable diesel services in the amount of \$150,000, for a new overall potential agreement total of \$975,000, inclusive of the City's remaining options to extend

the agreement; establish a contingency reserve in the amount of \$60,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue any change orders as allowed by the agreement within the contingency amount.

**12. Transfer of Property Rights from County of San Mateo to City of San Mateo – Amendment**

Adopt a Resolution to approve the amendment to the agreement for transfer of property rights from the County of San Mateo to the City of San Mateo with regard to the North Shoreview Flood Improvement project and authorize the City Manager to execute the amendment in substantially the form presented.

Enactment: Resolution No. 134 (2022)

**PUBLIC COMMENT**

Public Comment – Bradd Silver spoke of the gun buy back.

**PUBLIC HEARING**

**13. 2023 Solid Waste Collection Rates – Increase**

Jack Johnson, Waste Management Supervisor, provided a presentation on the history of the rate increase needs and the City Council's prior direction. Council had no questions. There were no public comments.

Motion to Adopt a Resolution to establish maximum rates for solid waste, recycling, and organic collection for Rate Year 2023. Motion passed 4-0.

Moved: Papan, Seconded: Goethals  
Ayes: Bonilla, Papan, Goethals, and Rodriguez  
Noes: None

Enactment: Resolution No. 135 (2022)

**OLD BUSINESS**

**14. Transit-Oriented Development Pedestrian Access Plan – Adoption**

Nicolette Chan, Assistant Transportation Planner, and Sue-Ellen Atkinson, Principal Transportation Planner, provided a presentation on the City's Transient Oriented Development (TOD) Pedestrian Access plan and outlined potential improvements. Council asked questions of staff.

Public Comment - Rich Hedges spoke in favor of amenities near TOD including daycare and grocery stores. Raayan Mohtashemi encouraged adoption of the plan.

Motion to Adopt a Resolution to adopt the City of San Mateo Transit-Oriented Development Pedestrian Access Plan. Motion passed 4-0.

Moved: Papan, Seconded: Rodriguez  
Ayes: Bonilla, Papan, Goethals, and Rodriguez  
Noes: None

Enactment: Resolution No. 136 (2022)

**REPORTS AND ANNOUNCEMENTS**

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles.

**ADJOURNMENT** –The meeting adjourned at 8:41 p.m.

APPROVED BY:

SUBMITTED BY:

Rick Bonilla, Mayor

Patrice Olds, City Clerk