

**CITY OF SAN MATEO  
RESOLUTION NO. 39 (2022)**

**APPROVING AN ALTERNATIVE PURCHASING PROCEDURE FOR A THREE-YEAR RENEWAL PURCHASE  
AGREEMENT WITH CARTEGRAPH SYSTEMS, LLC FOR SOFTWARE SUBSCRIPTION, CLOUD HOSTING, AND  
TECHNICAL SUPPORT  
(\$354,760)**

WHEREAS, in May 2016, the City Council approved the purchase and implementation of an operations management system with Cartegraph Systems, LLC (Cartegraph OMS) to meet the City's needs for operational field work; and

WHEREAS, Cartegraph OMS was successfully implemented and replaced two obsolete systems;

WHEREAS, the Cartegraph OMS was renewed for three years on May 6, 2019, and continues to serve its purpose in support of the City's operational field work as intended; and

WHEREAS, the 2019 renewal is expiring, and staff has determined another renewal will best serve the City's operational field work needs going forward; and

WHEREAS, in accordance with Municipal Code section 3.60.050(b), agreements may be awarded without competitive bids if calling for bids would be impracticable, unavailing, or impossible; and

WHEREAS, a three year renewal for the Cartegraph OMS is in the best interests of the City because the system has been fully implemented and has been operating successfully since its implementation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, FINDS and RESOLVES that:

1. The renewal of Cartegraph OMS is not a project subject to CEQA because it is an organization or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)
2. Pursuant to San Mateo Municipal Code section 3.60.050(b), calling for bids would be impracticable, unavailing, or impossible because:
  - a. The initial award of an agreement with Cartegraph Systems, LLC was approved by the City Council in May 2016 after a recommendation from a City multi-departmental committee which evaluated proposals from various vendors;
  - b. Cartegraph OMS was selected as the program which would best serve the City's needs;
  - c. Cartegraph OMS was thereafter implemented, and has been operating successfully since its go-live in April 2017;
  - d. The City's renewed the agreement for a three-year term in May 2019; and
  - e. A review of vendors and implementation of an alternative operation management system would disrupt current City operations.

3. The three-year renewal of the Cartegraph OMS, in the amount of \$354,760 is approved.
4. The Director of Information Technology is authorized to execute an agreement with Cartegraph Systems, LLC on behalf of the City in substantially the form presented.

RESOLUTION NO. 39 (2022) adopted by the City Council of the City of San Mateo, California, at a regular meeting held on April 4, 2022, by the following vote of the City Council:

AYES: Council Members Bonilla, Papan, Goethals, Lee and Rodriguez  
NOES: None  
ABSENT: None

ATTEST:

Joan P. Diskin, Deputy City Clerk

Rick Bonilla, Mayor