

COUNCIL MEMBERS
Rick Bonilla, Mayor
Diane Papan, Deputy Mayor
Amourance Lee
Joe Goethals
Eric Rodriguez

CITY OF SAN MATEO

Regular Meeting Minutes

City Council

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Tuesday, February 22, 2022
Remote 7:00 PM
Regular Meeting

CALL TO ORDER - This meeting was held pursuant to authorization from Government Code 54943(b)(3) / AB361 (2021) in which Brown Act regulations are relaxed to allow members to participate virtually due to the Covid-19 health emergency.

Pledge of Allegiance

Roll Call

Remote: Mayor Bonilla, Deputy Mayor Papan, Council Members: Lee, Goethals and Rodriguez

CEREMONIAL

1. Black History Month – Alexis Lewis, San Mateo NAACP 1st Vice President
2. Community Development Housing Manager Sandy Council – Commendatory Resolution C-3 (2022)

CONSENT CALENDAR

The following items, 3 through 11, were considered to be routine by the City Council. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Goethals, Seconded: Lee

Ayes: Bonilla, Papan, Lee, Goethals and Rodriguez

Noes: None

3. City Council Meeting Minutes - Approval
Approve the minutes of the City Council Special and Regular meeting of February 7, 2022.
4. Remote Teleconferenced City Council and Commission Meetings – Reauthorization
Adopt a Resolution to reauthorize remote teleconferenced City Council and Board and Commission meetings for 30 days, through March 24, 2022, as allowed by Assembly Bill 361 amending the Brown Act, based upon the Governor's emergency proclamation and findings that meeting in person would present imminent risks to the health or safety of attendees.

Enactment: Resolution No. 16 (2022)
5. City Council Guidelines – Governance Principles
Approve the revised City Council Guidelines to include a new section on Governance Principles.
6. Planning Commission Appointment Subcommittee Establishment and Committee Appointments
Appoint Mayor Bonilla and Deputy Mayor Papan to the Planning Commission Appointment Subcommittee, appoint Seema Patel to the General Plan Subcommittee, and to the Civic Arts Committee.

7. Enterprise Resource Planning System Replacement – Agreements and Budget Appropriation

1. Award an agreement to Workday for software subscription, training, and delivery assurance costs related to the City's new enterprise resource planning system in the amount of \$4,217,394; 2. Award an agreement to Collaborative Solutions for enterprise resource planning system implementation costs in the amount of \$2,527,160; 3. Award an agreement to Can/Am Technologies for Software as a Service (SaaS) and implementation costs related to replacement of the City's cashiering software in the amount of \$410,737; 4. Amend an agreement with Plante Moran to provide project management services for an additional amount of \$740,000 for new total not to exceed amount of \$959,240; 5. Authorize the City Manager to execute the agreements and agreement amendments in substantially the form presented and; 6. Adopt a Resolution to approve a supplemental budget appropriation for CIP Project 200001 (Fund 59) in the amount of \$1,168,307, with \$237,614 in transfers out from the Sewer Fund, \$58,271 in transfers out from the Construction Services Fund, and \$872,422 in transfers out from the Equipment Replacement Fund.

Enactment: Resolution No. 17 (2022)

8. East Hillsdale Park – Deed Restriction

Adopt a Resolution to approve and authorize recordation of a deed restriction, satisfying Prop 68 Per Capita grant application requirements enabling the City to receive \$241,821 towards the rehabilitation of East Hillsdale Park, and authorize the Mayor to sign the deed restriction on behalf of the City in substantially the form presented.

Enactment: Resolution No. 18 (2022)

9. Clean Water Program Construction Special Inspection Services – Agreements

Approve professional services agreements with Signet Testing Laboratories, Inc. and Smith Emery San Francisco to provide as-needed construction special inspection services for various Clean Water Program projects in amounts not-to-exceed \$1,500,000 each; and authorize the Public Works Director to execute each agreement in substantially the form presented, issue project-specific task orders, and exercise up to three, one-year extensions with not-to-exceed budgets of \$250,000 per year for each of these agreements.

10. City Wide Custodial Services – Agreement Amendment

Approve Amendment No. 5 to the agreement with Imperial Maintenance Services, Inc. for custodial services to increase the annual commitment in the amount of \$67,291 to cover modified scope of services; extend the term through June 30, 2023; authorize the Public Works Director to and make minor modifications to frequency of scope of work and execute the amendment in substantially the form presented.

11. Annual Sewer Basin Rehabilitation On-Call Design Services – Amendments

Approve amendments to three different agreements for on-call professional design services with CSG Consultants, Harris & Associates, and Schaaf & Wheeler for various sewer pipe rehabilitation projects; extend the terms by two-years each; increase the compensation for the agreements with Harris & Associates and Schaaf & Wheeler by \$400,000 each for a total amount of \$1,400,000 for each agreement; and authorize the Public Works Director to execute the amendments in substantially the form presented and issue project-specific task orders under these agreements.

PUBLIC COMMENT

Public Comment - Guillermo Cockrum spoke in support of banning fossil fuels in San Mateo buildings; Vivienne Scott concerned with climate change and its impacts; Claire Shintani spoke of climate change concerns; Gary Trott strongly in favor of decarbonizing buildings in the 2022-23 goals; Robert Whitehair, Vida Hayashigatani, and James Higbie all commented on the climate crisis, decarbonizing existing buildings and eliminating methane gas by 2030.

PUBLIC HEARING

12. Ordinance Introduction – Accessory Dwelling Unit Ordinance Amendments

Zach Dahl, Community Development Deputy Director, provided a presentation on the ordinance's previous consideration, community workshops, online survey, and the Planning Commissions input on the draft ADU ordinance. Dahl provided data on ADU submittals from 2017 to the present. Staff was seeking guidance on height, daylight plane, size limits, privacy concern with two-story ADUs and if an alternative discretionary review process is desired. Council asked questions of staff.

Public Comment – Eric Holm spoke in favor of use of the daylight plane. Bob Kiss, Sugarloaf HOA, provided comments and analysis submitted in writing: 16' maximum plate line. Virginia McIsaac commented on 16' foot maximum plate line and expressed concern that two stories with deck would cause neighborhood problems. Martin Wiggins concerned about the 16' limit. Linda Bogue stated do not use one size fits all zoning for ADU. Michael Weinbauer wants to require ADUs be architecturally compatible with the neighborhood and stated concerns with eliminating the preservation of neighborhood in the general plan, noting more public comment is needed. Jordan Grimes recommended following footsteps of other nearby cities and create as much new housing as possible noting ADUs can provide affordable housing. Susan Rowinski had questions for staff on approval process of ADU and JADU. Jonathan New recommended that the City maximize flexibility and eliminate the appeals process. Laurie Watanuki stated her support for certain proposed elements.

Council asked additional questions of staff and highlighted key components of the process for ADU and JADU proposals. Deputy Director Dahl answered questions and summarized ordinance.

Council deliberation ensued with discussion on all aspects of the allowed discretion for the code for ADUs. Goethals moved, Lee seconded, to introduce the ordinance as drafted with modifications for detached ADUs. Goethals withdrew the motion upon further discussion. Council directed staff to come back with the proposed changes to the ordinance for introduction to include provisions for height 24-32' attached; 16-24' for detached; but for detached when an additional off-street parking is provided then additional height would be allowed at 24-32' for detached with additional setbacks. Council desires to see the language in the ordinance before introducing it.

Motion to bring back the ordinance for introduction with directed modifications at Council's March 7, 2022 meeting. Motion passed 5-0.

Moved: Goethals, Seconded: Lee

Ayes: Bonilla, Papan, Lee, Goethals and Rodriguez

Noes: None

OLD BUSINESS

13. North Central Bike Lanes Project – Update

Sue-Ellen Atkinson, Principal Transportation Planner, provided a presentation on the proposed bike lane project including project objectives, community engagement, and parking data collection and analysis. Council asked questions of staff.

Public Comment:

In favor: Kevin Simpson, Michael Weinbauer, Anne Paulson, Karina Sengupta, Davis Turner, Maggie Trinh, Laurie Watanuki, Jonathan New, Eric Wohlford, Sandhya Laddha, Jessica Manzi, Bry Myers, Martin Wiggins, David Hunt, Mike Swire, Seema Patel, Raayan Mohtashemi, Carol Steinfeld, and Heather Wolnick

In opposition: Claire Stephens, Trina, Leia, and Gloria Brown

With concerns before implementing: Irene Vega, Steve Carlson, and Haydet G.

Council asked additional questions and discussion ensued. All of Council acknowledged that this is a very tough issue and each Council Member provided their individual feedback.

Council Member Lee outlined concerns with the process, the data analysis, and implementation sequencing. She noted the pre-existing conditions in the neighborhood that requires more analysis. She recommended more study with outreach and more community input on design. She recommended a need to reshape how streets are designed, concerns with drive-way apron usage, the need for parking solutions for work trucks that are more secure, revamping the residential parking permit program, and she does not support stall markings, calming traffic is needed, red tips and red stripes and more enforcement. She again recommended a neighborhood level circulation study.

Council Member Rodriguez stated he will be voting for this project along with mitigating measures noting safety is the priority. He reiterated the council's support for the bicycle master plan.

Mayor Bonilla noted the increasing damage from emissions from cars, buses and trains and the need to move to alternative modes of transportation and he is in support of the mitigation measures listed.

Council Member Goethals stated that although he is very concerned about losing parking spaces, he is also very committed to multi-modal transportation, safe routes to schools, and dedicated bike lanes are an essential component. He expressed his concern for the neighborhood and understanding of their concerns; noting that bicycle safety is important also.

Deputy Mayor Papan clarified Lee's proposal to do a circulation study and put in the parking supply programs in place before moving forward with the project. Papan acknowledged that Lee's concerns are the same as her concerns. She noted she is very uncomfortable with the neighborhood not feeling heard.

Public Works Director Azalea Mitch and City Manager Drew Corbett responded to questions raised and ideas presented. More Council deliberations continued.

Motion to proceed with the North Central Bike Lanes Project which includes Humboldt Street, Poplar Avenue, and Delaware Street bicycle lanes and the Indian Avenue bicycle boulevard and direct staff regarding implementation of the bike lanes and affiliated potential support programs. Motion passed 3-2.

Moved: Bonilla, Seconded: Rodriguez
Ayes: Bonilla, Goethals, and Rodriguez
Noes: Papan and Lee

NEW BUSINESS

14. Department Heads and Deputy Directors – Compensation Plan Amendment City Clerk Patrice Olds read the following statement into the record.

"As required by California Government Code Section 54953(c)(3), the following is a summary of the recommended final action on changes to the salaries, salary schedules, and fringe benefit compensation for the City's Department Heads and Deputy Directors effective March 6, 2022. The salary ranges for Department Head and Deputy Director classifications shall be increased by four percent. "

Public Comment - There were no speakers.

Motion to Adopt a Resolution to amend the Consolidated City Manager, City Attorney, Department Head and Deputy Director Compensation Plan to include salary increases for Department Heads and Deputy Directors.
Motion passed 5-0.

Moved: Rodriguez, Seconded: Goethals
Ayes: Bonilla, Papan, Lee, Goethals, and Rodriguez
Noes: None

Enactment: Resolution No. 19 (2022)

REPORTS AND ANNOUNCEMENTS

There were no comments or announcements.

ADJOURNMENT –The meeting adjourned at 12:44 a.m.

APPROVED BY:

SUBMITTED BY:

Rick Bonilla, Mayor

Patrice M. Olds, City Clerk