



# CITY OF SAN MATEO

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

---

Agenda Number: 3

Section Name: {{section.name}}

Account Number:

File ID: {{item.tracking\_number}}

---

**TO:** Library Board  
**FROM:** James Moore, City Librarian  
**PREPARED BY:** Library Department  
**MEETING DATE:** October 28, 2024  
**SUBJECT:**  
Status report on the Marina Library Improvement Project.

**RECOMMENDATION:**

The Public Works Project Management Team will present a detailed status report to the Library Trustees on the progress of the design for future repairs and potential improvements at the Marina Library. This report will outline the scope of the upcoming project, describe completed investigatory activities that have informed the design, and summarize ongoing collaboration with library staff, the project manager, and the designer.

**BACKGROUND:**

None.

**BUDGET IMPACT:**

None.

**ENVIRONMENTAL DETERMINATION:**

This item is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 – Marina Library Improvement Project

**STAFF CONTACT**

Tina Pham, Senior Engineer  
[tpham@cityofsanmateo.org](mailto:tpham@cityofsanmateo.org)  
(650) 522-7305

James Moore, City Librarian  
[jmoore@cityofsanmateo.org](mailto:jmoore@cityofsanmateo.org)  
(650) 522-7802