

COUNCIL MEMBERS
Lisa Diaz Nash, Mayor
Rob Newsom Jr., Deputy Mayor
Rich Hedges
Amourance Lee
Adam Loraine

CITY OF SAN MATEO

Regular Meeting Minutes

City Council Meeting

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

May 20, 2024
City Hall Council Chambers 7:00 PM
Regular Meeting

CALL TO ORDER at 7:51 p.m.

Pledge of Allegiance

Roll Call

Present: Mayor Diaz Nash, Deputy Mayor Newsom, Council Members: Hedges, Lee, and Loraine

AB 2449 Requests and Considerations for Meeting Participation by Teleconference due to Just Cause or Emergency Circumstances – there were no requests.

CEREMONIAL

1. Public Works Week – Proclamation - Matt Fabry, Public Works Director, received the proclamation.
2. Mental Health Month – Proclamation - Leticia Bido, San Mateo County Behavioral Health Commission and San Mateo County Mental Health Month Planning Committee; Dennis Zell, Peninsula Health Care District, Board Member; and Ana M. Pulido Pulido, Peninsula Health Care District, CEO, received the proclamation.
3. Older Americans Month – Proclamation – Ellen Wang, San Mateo Senior Citizens Commission Chair, accepted the proclamation.

CONSENT CALENDAR

The following items, 4 through 8 and 10 through 16, were considered to be routine by the City Council. Item 9 was removed to be considered separately. After the titles of the items were read by the City Clerk, the public was invited to comment and there were three speakers. Danielle Cwirko-Godycki, Vikash, and Jeff Lamont all spoke to item 9 and requested more clarity on which streets will be rehabilitated. Motion passed 5-0.

Moved: Hedges, Seconded: Newsom

Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine

Noes: None

4. City Council Meeting Minutes – Approval
Approve the minutes of the special and regular meetings of April 1, 2024 and April 15, 2024.
5. San Jose Student Intern – Agreement
Approve a no-cost agreement through April 26, 2029 with San Jose State University for placement of an intern and ratify execution of the agreement in substantially the form presented.

6. Gasoline Fuel Procurement and Delivery – Amendment
Approve Amendment No. 5 to the agreement with Pinnacle Petroleum, Inc. for gasoline fuel procurement and delivery to extend the term through June 30, 2025; increase the agreement by an amount not to exceed \$515,000, for a new total agreement amount of \$2,390,000; establish a contingency reserve in the amount of \$100,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue amendments within the contingency amount.
7. Diesel Fuel Procurement and Delivery Services – Amendment
Approve Amendment No. 5 to the agreement with Bosco Oil, Inc. dba Valley Oil Company for diesel fuel procurement and delivery to extend the term through June 30, 2025; increase the agreement amount by an amount not to exceed \$310,000, for a new total agreement amount of \$1,435,000; establish a contingency reserve in the amount of \$75,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue amendments within the contingency amount.
8. Citywide Surface Treatment Packages 4A-1 and 4A-2 – Agreement
Approve an agreement with HDR Engineering, Inc. for design professional services for the Citywide Surface Treatment Packages 4A-1 and 4A-2 in an amount not to exceed \$584,000; establish a contingency reserve of \$58,400; and authorize the Public Works Director to execute the agreement in substantially the form presented and approve amendments, including no-cost time extensions, within the contingency amount.
10. Train Horn Noise Quiet Zone Projects – Service Agreement
Approve a Service Agreement with the Peninsula Corridor Joint Powers Board for the Train Horn Noise Quiet Zone projects at Villa Terrace and East Bellevue Avenue in the amount of \$59,440; establish a contingency reserve in the amount of \$9,000; and authorize the Director of Public Works to execute the Agreement in substantially the form presented and approve amendments within the contingency amount.
11. Bermuda Drive Utility Relocation Project – Agreement
Adopt a Resolution to approve an agreement with Pacific Gas & Electric for the Bermuda Drive Utility Relocation Project in the amount of \$186,685.48; and authorize the Director of Public Works to execute the Agreement in substantially the form presented.

Enactment: Resolution No. 34 (2024)
12. Summer Children’s and Youth Theater Program – Agreement
Adopt a Resolution to approve an alternative purchasing procedure and approve an agreement with Bay Area Educational Theater Company to provide children’s and youth theater programs during the summer camp programming from June 16, 2024 through August 31, 2025 in an amount not to exceed \$254,000; and authorize the Director of Parks and Recreation to execute the agreement and approve change orders up to \$25,000 in substantially the form presented.

Enactment: Resolution No. 35 (2024)
13. 2nd & El Camino Garage Improvements – Amendment
Approve Amendment No. 2 with ZFA Structural Engineers for additional structural investigation services at the 2nd and El Camino Garage in the amount of \$45,201.50, for a revised total amount of \$197,441.50; and authorize the Public Works Director to execute the amendment in substantially the form presented.
14. Casanova Park Restroom Remodel – Contingency Increase
Approve an increase to the contingency reserve associated with the Newton Construction & Management, Inc. construction contract for the Casanova Park Restroom Remodel in the amount of \$75,000, for a revised total

contingency reserve of \$120,000; and authorize the Public Works Director to issue change orders within the contingency amount.

15. Police Department and City Clerk's Office – Classification Updates

Adopt a Resolution to 1) add 1.0 Full Time Equivalent Senior Management Analyst position in the Police Department; 2) update the job specification for the classification of Senior Management Analyst; 3) increase the salary range for the Deputy City Clerk classification; and 4) update the job specification for the classification of Deputy City Clerk.

Enactment: Resolution No. 36 (2024)

16. Emergency Communications Equipment – Indemnity Agreement

Approve an indemnity agreement between the City and the San Mateo County Pre-Hospital Emergency Medical Services Group; and authorize the City Manager to execute the indemnity agreement in substantially the form presented.

END OF CONSENT CALENDAR

REMOVED FROM CONSENT CALENDAR

9. Citywide Street Rehabilitation Package 6B – Agreement

Council requested this item be removed to provide more clarity to the residents of San Mateo.

Matt Fabry, Public Works Director, stated that there is information on the City's website regarding roadway improvements.

Motion to Approve an agreement with Nichols Consulting Engineers, Inc. for design professional services for the Citywide Street Rehabilitation Package 6B project in an amount not to exceed \$820,000; establish a contingency reserve of \$82,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and approve amendments, including no-cost time extensions, within the contingency amount. Motion passed 5-0.

Moved: Loraine, Seconded: Newsom
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine
Noes: None

PUBLIC COMMENT

Michael Dylan expressed concern for capital improvements, specifically the Joinville Pool.

PUBLIC HEARING

17. General Plan Amendment to Adopt San Mateo's Revised 2023-2031 Housing Element

Zachary Dahl, Interim Community Development Director; and Manira Sandhir, Planning Manager; gave the presentation.

Council recessed from 9:24 p.m. to 9:30 p.m.

Public Comment - Ali Sapirman, Tom Mahyew, and Jordan Grimes spoke in opposition to adoption of the proposed 2023-2031 Housing Element.

Council asked questions of staff and made comments.

Motion to Adopt a resolution to approve a General Plan Amendment to adopt the Revised Housing Element for the Sixth Housing Cycle (2023-2031) that is compliant with State law, provides a plan for at least 10,286 new housing units, and affirmatively furthers fair housing, and is exempt from review under the California Environmental Quality Act, based on the identified findings. Motion passed 5-0.

Moved: Newsom, Seconded: Hedges
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine
Noes: None

Enactment: Resolution No. 37 (2024)

OLD BUSINESS

18. Local Roadway Safety Plan – Adoption

Bethany Lopez, Senior Engineer, gave a presentation on the proposed Local Roadway Safety Plan.

Public Comment – there were no speakers.

Council asked questions and gave feedback on staff recommendations. Council gave comment on the revised Vision Statement.

Motion to Adopt a Resolution to adopt the Local Roadway Safety Plan. Motion passed 5-0.

Moved: Lee, Seconded: Newsom
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine
Noes: None

Enactment: Resolution No. 38 (2024)

19. Council Member Compensation – Ordinance Adoption

Prasanna Rasiah, City Attorney, gave the presentation.

Public Comment – there were no speakers.

Motion to Adopt an Ordinance increasing compensation for City Council members from \$600 per month to \$1,200 per month, effective January 2025. Motion passed 4-1.

Moved: Hedges, Seconded: Loraine
Ayes: Newsom, Hedges, Lee, and Loraine
Noes: Diaz Nash

Enactment: Ordinance No. 2024-3

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles and noted past and future events.

ADJOURNMENT –The meeting adjourned at 10:56 p.m.

APPROVED BY:

Lisa Diaz Nash, Mayor

SUBMITTED BY:

Martin McTaggart, City Clerk