



# CITY OF SAN MATEO

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## Agenda Report

Agenda Number: 20

Section Name: {{section.name}}

Account Number: 10-4679

File ID: {{item.tracking\_number}}

**TO:** City Council  
**FROM:** Alex Khojikian, City Manager  
**PREPARED BY:** Public Works Department  
**MEETING DATE:** November 20, 2023  
**SUBJECT:**  
Community Flood and Storm Protection Initiative – City-Owned Parcels

### RECOMMENDATION:

Designate the City Manager as the City's ballot representative and provide direction whether the City Manager should vote on the Community Flood and Storm Protection fee for 98 City-owned parcels subject to the fee, and if so, whether the City Manager should vote "yes" or "no."

### BACKGROUND:

Pursuant to Proposition 218 requirements, the City of San Mateo (City) is currently in the balloting phase for the proposed Community Flood and Storm Protection fee, during which property owners within the City are provided an opportunity to vote as to whether they support a property-related fee to generate dedicated, ongoing revenue for operating, maintaining, and improving the City's storm drainage system. The balloting phase follows the protest phase, during which a majority of property owners subject to the proposed fee did not protest its imposition.

A total of 28,994 parcels would be subject to the proposed fee and each property owner is allowed one vote per parcel owned. At the November 6, 2023 City Council meeting, during Council reports and announcements, the City Council asked staff to bring forward this item for Council Consideration this evening. The City owns 98 parcels subject to the proposed fee, each of which entitles the City to a vote on the measure. The total cumulative fee for the 98 parcels would equate to \$4,795.76 monthly (\$57,549.12 annually) in Fiscal Year 2024-25. This proposed fee, as authorized by Council, may increase by a maximum of 3% annually based on the Consumer Price Index (CPI) for the region. According to SCI Consulting Group, the City's contractor for the balloting phase, all of their clients have opted to participate in voting on City-owned parcels. The cities are listed below:

Agency	Participation in Voting
City of Alameda	Yes
City of Berkeley	Yes
Town of Moraga	Yes
City of Sacramento	Yes
City of Davis	Yes
City of Los Altos	Yes
City of Cupertino	Yes

Staff seeks guidance from the Council on whether the City as a property owner should vote on the 98 ballots for City-owned parcels, and if directed to vote, whether it be in favor of or in opposition to the proposed Community Flood and

Storm Protection Fee. Should the Council direct that the City participate and vote, Staff recommends the Council designate the City Manager as the City's representative to act on the 98 ballots for City-owned parcels.

**BUDGET IMPACT:**

The annual fee for the all 98 City-owned parcels in FY 2024-25 will be \$57,549.12. Should the ballot measure pass, staff will determine an appropriate funding source.

**ENVIRONMENTAL DETERMINATION:**

This action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

None

**STAFF CONTACT**

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