

**CITY OF SAN MATEO
RESOLUTION NO. ____ (2024)**

**AUTHORIZING ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$651,800
FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE, OFFICE OF THE ATTORNEY GENERAL,
TOBACCO GRANT PROGRAM; AUTHORIZING THE ADDITION OF 1.00 FULL TIME EQUIVALENT (FTE) POLICE
OFFICER; AND AMENDING THE FISCAL YEAR 2024-25 BUDGET**

WHEREAS, the City of San Mateo (City) desires to participate in the Tobacco Grant Program made available through the California Healthcare Research and Prevention Tobacco Tax Act of 2016 (Prop. 56) and administered by the California Department of Justice (DOJ) to support local efforts to reduce the illegal sale of tobacco products to underage youth in the City; and

WHEREAS, the DOJ offered to award the City \$651,800 for a three-year grant program beginning November 1, 2024 and ending June 30, 2028; and

WHEREAS, grant funds will be used to provide salary and benefits for a Police Officer focused on anti-vaping/tobacco enforcement, education and outreach; overtime costs related to tobacco enforcement and outreach; operating expenses for training and marketing materials; and administrative costs for staff time associated with administering the grant; and

WHEREAS, in order to be considered eligible to receive grant funding, the City must submit a completed Grant Award Memorandum of Understanding to the DOJ; and

WHEREAS, the assignment of an Officer to perform grant activities creates a vacancy in the complement of officers in the Patrol Division; and

WHEREAS, staff recommends authorization of an additional 1.00 FTE Police Officer position for the three-year grant period to ensure no loss of service to the community, with no net financial impact as costs will be off-set by grant reimbursement revenues; and

WHEREAS, Section 5.13(a) of the City Charter requires Council approval by resolution for amendments to the City's budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY RESOLVES that:

1. This action is not a project subject to CEQA, because it is an organization or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)
2. Grant funding in the amount of \$651,800 from the DOJ is accepted, and appropriation of these funds into the Police Grants Fund (Fund 200) is authorized.
3. The Chief of Police or his designee is authorized, on behalf of the City, to execute and submit the grant award MOU and any additional documents including, without limitation, contracts,

amendments, extensions, modifications, and payment requests as appropriate to accept the funds and comply with the conditions of the grant.

4. Grant funds received hereunder shall not be used to supplant ongoing law enforcement operations.
5. The addition of 1.00 FTE Police Officer Position is authorized for the term of the grant.
6. A budget appropriation for Fiscal year 2024-25 is approved in the amount of \$102,600 to the Police Grants Fund (Fund 200).