

COUNCIL MEMBERS
Lisa Diaz Nash, Mayor
Rob Newsom Jr., Deputy Mayor
Rich Hedges
Amourance Lee
Adam Loraine

CITY OF SAN MATEO

Regular Meeting Minutes

City Council Meeting

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

September 16, 2024
City Hall Council Chambers 7:00 PM
Regular Meeting

CALL TO ORDER at 7:30 p.m.

Pledge of Allegiance

Roll Call

Present: Mayor Diaz Nash, Deputy Mayor Newsom, Council Members: Hedges, Lee, and Loraine

AB 2449 Requests and Considerations for Meeting Participation by Teleconference due to Just Cause or Emergency Circumstances – there were no requests.

CEREMONIAL

1. April Adams - Commendatory Resolution C3 (2024) – Ed Barberini, Chief of Police, Emma and her family received the Commendatory Resolution.
2. 2024 Outstanding Home Maintenance Awards – Thomas Morgan announced the winners
3. Breast Cancer Awareness Month – Recognition - Ed Barberini, Chief of Police, and Officer Julio Jolivette, spoke about Breast Cancer Awareness and the special event Pink Patch Project Kickoff scheduled for October 5th.

CONSENT CALENDAR

The following items, 4 through 9 and 11 through 19, were considered to be routine by the City Council. Item 10 was removed to be considered separately. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Loraine, Seconded: Hedges

Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine

Noes: None

4. City of San Mateo Conflict of Interest Code – 2024 Biennial Update
Adopt a Resolution to update the City of San Mateo's conflict of interest code to account for the addition, deletion, and modification of positions listed as "designated employees."

Enactment: Resolution No. 80 (2024)

5. Electronic Document Management System – Agreement
Adopt a Resolution to approve an alternative purchasing procedure and approve an agreement with Complete Paperless Solutions for the support, maintenance, and consulting services of the Laserfiche document management system for \$49,250 per year; authorize an annual contingency of \$12,500, for a total amount not to exceed \$185,250 over three years; and authorize the City Clerk to execute the agreement in substantially the form presented.

Enactment: Resolution No. 81 (2024)

6. Hillsdale High School/31st Avenue Pedestrian Safety Improvement Project – Grant Application

Adopt a Resolution to approve the submittal of a grant application for \$390,720 to the San Mateo County Transportation Authority for Measures A and W Pedestrian and Bicycle Program Grant Funding for the Hillsdale High School/31st Avenue Pedestrian Safety Improvement Project.

Enactment: Resolution No. 82 (2024)

7. Peninsula Clean Energy Solar and Storage on Public Buildings Program - Power Purchase Agreement

Approve an agreement with Peninsula Clean Energy (PCE) for a Power Purchase Agreement (PPA) to procure, install, operate and maintain a solar photovoltaic system at the Beresford Park parking lot; and authorize the City Manager to execute the agreement in substantially the form presented and to execute any amendments necessary to implement the solar photovoltaic system.

8. 42nd and Kingridge Storm Drain Repair - Contract

Approve an agreement with C2R Engineering, Inc. for the 42nd Avenue and Kingridge Drive Storm Drain Repair in the amount of \$112,870; establish a contingency reserve in the amount of \$15,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders as allowed by the contract documents and within the contingency amount.

9. Citywide Small Trash Capture Project – Amendment

Approve Amendment No. 3 to the agreement with Schaaf and Wheeler Consulting Civil Engineers for design professional services in the amount not to exceed \$25,180, for a new agreement amount of \$140,480; extend the term of the agreement to December 30, 2025; and authorize the Public Works Director to execute the amendment in substantially the form presented and any future amendments within the contingency amount.

11. Temporary Standby Generator for Dale Avenue Pump Station Upgrade – Change Order

Approve Contract Change Order No. 6 to the Agreement with Herc Rentals, Inc. for a temporary emergency standby generator to support the Dale Ave Pump Station Upgrade project in an amount not to exceed \$43,887.90, increasing the total agreement amount to \$670,899.81; increase the contingency reserve by \$45,000; extend the agreement term to November 30, 2024; and authorize the Public Works Director to execute the change order in substantially the form presented and issue change orders within the contingency amount.

12. Wastewater Treatment Plant Digester 2 Mixer Repair – Agreement

Adopt a Resolution to approve an alternative purchasing procedure and approve an agreement with SPX Flow, Inc. for the Wastewater Treatment Plant Digester 2 Mixer Repair for a total agreement amount of \$241,779.81; establish a contingency reserve of \$50,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and approve any necessary change orders within the approved contingency amount.

Enactment: Resolution No. 83 (2024)

13. Assessment District and Fee Administration Services - Agreement

Approve a four-year professional services agreement in an amount not to exceed \$102,721 with David Taussig and Associates, Inc. (dba DTA) for assessment and fee administration services for the North Shoreview and South Bayfront assessment districts and the citywide Community Flood and Storm Protection Fee; and authorize the Public Works Director to execute the agreement in substantially the form presented.

14. Public Works Department, Community Development Department and Police Department – Classification Updates
Adopt a Resolution to approve 1) the job specification and salary range for the new classification of Laboratory Analyst III in the Public Works department; 2) the revisions to the job specification for the classification of Deputy Community Development Director and the proposed salary range for the classification of Deputy Building Official in the Community Development department; and 3) the reallocation of the vacant Executive Assistant position to Management Analyst I-II position in the Police department.

Enactment: Resolution No. 84 (2024)

15. Caltrans Sustainable Transportation Planning Grant – Agreement Authority
Adopt a Resolution to authorize the City Manager to execute agreements with the California Department of Transportation for the development of the City of San Mateo Sea Level Rise Adaptation Plan.

Enactment: Resolution No. 85 (2024)

16. Staff Augmentation Services for the Wastewater Treatment Plant - Amendment
Approve Amendment No. 1 with waterTALENT LLC for staff augmentation services for the Wastewater Treatment Plant in the amount of \$400,000, for a new total agreement amount of \$499,000; establish a \$100,000 contingency reserve; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue change orders within the contingency amount.

17. Grand Jury Report: "Restaurant Exteriors: The Neglected Space" - Response Letter
Approve a letter responding to the July 9, 2024, San Mateo County Civil Grand Jury report titled "Restaurant Exteriors: The Neglected Space" and authorize the Mayor to send the response letter on behalf of the City Council.

18. November 5, 2024 Statewide Propositions and H.R.6639 - Poverty Line Act of 2023 – Recommendations
Approve the recommendations of the Legislative Committee to: (1) support the following propositions on the ballot for the November 5, 2024, General Election: Proposition 3 (Guarantees Marriage Equality); Proposition 5 (Lowers the Vote Requirement for Local Housing & Infrastructure Bonds); and Proposition 32 (Increases the Minimum Wage); and (2) support H.R. 6639 - the Poverty Line Act of 2023.

19. Police Sergeant's Association – Memorandum of Understanding Changes
Adopt a Resolution to amend the Memorandum of Understanding with the Police Sergeant's Association for a term through January 3, 2027, and to approve a supplemental budget appropriation in the amount of \$100,000.

Enactment: Resolution No. 86 (2024)

END OF CONSENT CALENDAR

REMOVED FROM CONSENT CALENDAR

10. Fashion Island Boulevard/19th Avenue Class IV Bikeway Project – Grant Application
Council Member Hedges requested to pull Item #10 to highlight because it is a much needed project.

Public Comment – there were no speakers.

Motion to Adopt a Resolution to approve the submittal of an application to the San Mateo County Transportation Authority for \$2 million in Measures A and W Pedestrian and Bicycle Program Grant Funding for the Fashion Island Boulevard/19th Avenue Class IV Bikeway Project. Motion passed 5-0.

Moved: Hedges, Seconded: Newsom
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine
Noes: None

Enactment: Resolution No. 87 (2024)

PUBLIC COMMENT

During public comment, eight speakers addressed the Council. Several speakers were reminded to speak on subject matter jurisdiction or after having been warned, they would be muted. Lucas Chin spoke about food insecurity and his initiative to set up community fridges, seeking support from local organizations. Thomas Weissmiller expressed concerns about the financial implications of a regional housing bond and urged the Council to be cautious in their endorsements. Trina Pierce raised concerns about seniors in her community and the need for clear information on flood insurance requirements.

Council recessed from 8:15 p.m. to 8:20 p.m.

PUBLIC HEARING

20. Consolidated Annual Progress and Evaluation Report for the Community Development Block Grant 2023-2024 Program Year – Adoption

Rachel Horst, Housing Manager, gave the presentation.

The Mayor opened public comment.

Public Comment – there were no speakers.

The Mayor closed public comment.

Council asked questions of staff and made comments.

Motion to Adopt the 2023-2024 Consolidated Annual Progress and Evaluation Report (CAPER) for submittal to the United States Department of Housing and Urban Development. Motion passed 5-0.

Moved: Hedges, Seconded: Newsom
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine
Noes: None

NEW BUSINESS

21. Use of Former Fire Station 25 as Police Traffic Sub Station – Discussion

Chief Ed Barberini, Chief of Police, and Matt Earnshaw, Lieutenant, gave the presentation on the potential re-use of former San Mateo Consolidated Fire Department Station 25 at 545 Barneson Avenue as a Police Traffic Substation.

Public Comment – one speaker did not speak to the subject matter jurisdiction and after receiving a warning, they were muted.

Consensus was reached to move forward with the proposal, while keeping future land use considerations and organizational needs in mind.

OLD BUSINESS

22. US-101 Peninsula Interchange Avenue Improvements - Project Update

Jay Yu, Engineering Manager; and Leo Scott, Gray-Bowen-Scott Project Adviser, gave the presentation.

an update on whether the US-101/Peninsula Avenue Interchange Improvements Project should be cancelled as recommended by staff.

Public Comment: Gino Koch and Lynn expressed support for the staff recommendation to halt the property acquisition plan and emphasized the stress the proposal has caused for small business owners in the area. They urged the Council to adopt the staff's recommendation to end the property acquisition. Maggie Bobbin raised concerns about traffic safety and pedestrian and bike accessibility along the Poplar corridor, asking the Council to consider alternative solutions for traffic management if the project does not proceed. One speaker did not address subject matter jurisdiction, and after a warning was muted.

Motion to cancel the US-101/Peninsula Avenue Interchange Improvements Project per staff recommendation with the amendment to classify the category as "small to medium" instead of just "small." Motion passed 5-0.

Moved: Hedges, Seconded: Newsom
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine
Noes: None

23. Senior Citizens Commission – Update

Joanne Magrini, Director, Parks and Recreation, gave an update regarding the scope of the Senior Citizens Commission mission and duties and potential name change.

Public Comment – there were no speakers.

Council asked questions of staff and made comments.

Council consensus was for the proposed name change to Senior Advisory Commission.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles and noted past and future events.

Council Member Lee requested a review of the city's ADU (Accessory Dwelling Unit) ordinance and its implementation, noting concerns about the challenges residents face with the discretionary review process. The City Manager agreed to have staff investigate the ADU discretionary applications and provide an update in the weekly council report. A more detailed review may be considered based on the findings.

CLOSED SESSION

Following the opportunity for public comment, there were no speakers, the City Council convened into Closed Session at 10:27 p.m. to consider:

24. Conference with Legal Counsel – Existing Litigation

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9) Name of Case: Housing Action Coalition v. City of San Mateo, San Mateo Superior Court Case No.: 24-CIV-03126

ADJOURNMENT –The meeting adjourned at 11:08 p.m.

APPROVED BY:

SUBMITTED BY:

Lisa Diaz Nash, Mayor

Martin McTaggart, City Clerk