

COUNCIL MEMBERS
Rob Newsom Jr., Mayor
Adam Loraine, Deputy Mayor
Nicole Fernandez
Danielle Cwirko-Godycki
Lisa Diaz Nash

CITY OF SAN MATEO

Regular Meeting Minutes

City Council Meeting

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

January 13, 2025
City Hall Council Chambers 7:00 PM
Regular Meeting

CALL TO ORDER at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present: Mayor Newsom, Deputy Mayor Loraine, Council Members: Fernandez, Cwirko-Godycki, and Diaz Nash

AB 2449 Requests and Considerations for Meeting Participation by Teleconference due to Just Cause or Emergency Circumstances – there were no requests.

CEREMONIAL

1. Holiday Decorating Award for Small Business – Presentation - Erica Wood – President and CEO (San Mateo Area Chamber of Commerce) and Mackenzie Jakoubek - Downtown San Mateo Association, Executive Director received the awards and will distribute to the winners: La Lanterna, Lion's Den Shave Parlor and Espetus
2. Commendatory Resolutions – Mike Allen C-1 (2025), Angela Sakkos C-2 (2025), and Carolyn Shavel C-3 (2025)

CONSENT CALENDAR

The following items, 3 through 8, and 10, were considered to be routine by the City Council. Item 9 was removed by staff for future consideration. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Diaz Nash, Seconded: Loraine

Ayes: Newsom, Loraine, Fernandez, Cwirko-Godycki, and Diaz Nash

Noes: None

3. City Council Meeting Minutes — Approval
Approve the special and regular minutes of the City Council meetings of November 18, 2024, and the regular minutes of the City Council meeting on December 9, 2024.
4. City Council 2025 Regular Meeting Calendar — Adoption
Approve an amendment to the City Council Regular Meeting schedule for the calendar year 2025.
5. Fund Reservation Agreement for Fleet Electric Vehicle Charging Infrastructure — Approval
Approve three Fund Reservation Agreements with Peninsula Clean Energy for the City to receive up to \$270,000 to offset the expense of the installation of electric vehicle chargers at three City facilities for fleet charging.

6. Construction Special Inspection Services for the Clean Water Program — Amendment
Approve Amendment No. 5 to the professional services agreement with Signet Testing Laboratories, Inc. for as-needed construction special inspection services for various Clean Water Program projects to increase the agreement by \$150,000, for a total revised agreement amount of \$2,700,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue project-specific task orders under the agreement.
7. Sale of Water-Filled Barriers — Authorization
Authorize the City Manager to execute a sales contract allowing for the sale of 310 used water-filled barriers by the City to Marina Landscape, Inc. for a total price of \$38,750.
8. Basin C Sanitary Sewer Rehabilitation Project — Agreement
Award an agreement to Westland Contractors, Inc. for the Basin C Sanitary Sewer Rehabilitation Project in an amount not to exceed \$5,953,822; establish a contingency in the amount of \$900,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.
9. Police Department and Parks and Recreation — Classification Updates - THIS ITEM HAS BEEN REMOVED FROM THE AGENDA FOR FUTURE CONSIDERATION.
Adopt a Resolution to approve the job specification revisions and a salary range increase for the Police Digital Forensic Specialist based on a classification analysis and to approve the revised job specifications for the Landscape Laborer and Landscape Maintenance Worker I/II to reflect a flexible staffed series pursuant to the recent MOU agreement.
10. San Mateo Adult and Career Education Recreation Instruction Services — Agreement
Approve an agreement with San Mateo Union High School District for Recreation Services facilitated by San Mateo Adult and Career Education in an amount not to exceed \$25,000, for a term from January 6, 2025, through June 30, 2026, and authorize the Parks and Recreation Director to execute the agreement in substantially the form presented.

PUBLIC COMMENT

Kevin Simpson requested to defer the January 21st Council meeting item regarding the Humboldt Street Bike Lanes for a later date – preferably at least one month out; Michael Reagan shared concerns about the absence of an updated traffic engineering study in San Mateo since 2015. Tom Lease recommended pushing the bike lane matter to a future meeting. Claire Stephens spoke regarding the loss of 230 parking spaces and many more expected and requested to bring back parking spaces and convert the bike lane to shared. Trina Pierce requested to bring back parking in North Central for safety reasons. Joanne Bennett spoke regarding the limited parking matter. Dennis Bagus asked whether there is going to be a public meeting regarding train noise. Irena Rodriguez spoke regarding cell towers and fire related dangers. Mike Swire informed of the Humboldt bike lanes helping to make San Mateo safer for its residents and is concerned they may be removed and the lack of outreach. Rick Sakuda stated Council should listen to the citizens who spoke and are affected by the issues and to represent the people of San Mateo.

OLD BUSINESS

11. Third Avenue and South Norfolk Street Intersection Modification Project — Appropriation, Budget Transfers, and Agreement

Bethany Lopez, Senior Engineer, gave the presentation.

Council recessed from 8:20 p.m. to 8:25 p.m.

Public Comment:

Kevin Simpson encouraged comprehensive understanding of transportation safety. Seema Patel spoke to encourage efforts to promote safe streets. Mike Swire recommended adoption of the staff's proposal. Rick Sakuda spoke to improve public outreach to projects. Colin spoke in favor of the proposal. Maggie Trinh spoke in favor of the project. Allison MacQueen spoke on the importance of this intersection and the need for safe transportation. Max Mautner spoke in favor of staff proposal.

The council asked questions and made comments.

Motion to Adopt a Resolution authorizing an appropriation of \$200,000 from the City's Measure A funds, and budget transfers of \$65,000 from the Traffic Signal Video Detection Replacement Project and \$40,000 from the Bike San Mateo Program Project to the Community Development Block Grant Projects project budget in the Capital Project Fund; approve an agreement with Liffey Electric, Inc. for construction of the 3rd Avenue and South Norfolk Street Intersection Modification Project in the amount of \$1,298,745; establish a contingency reserve in the amount of \$200,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders as allowed by the contract documents and within the contingency amount. Motion passed 5-0.

Moved: Loraine, Seconded: Cwirko-Godycki
Ayes: Newsom, Loraine, Fernandez, Cwirko-Godycki, and Diaz Nash
Noes: None

Enactment: Resolution No. 1 (2025)

PUBLIC HEARING

12. Solid Waste 2025 Rate Setting and Proposition 218 Notification —Approval

Jack Johnson, Waste Management Supervisor, gave the presentation. Gabe Sasser and Rick Simonson from HF and H Consultants were also present.

The Mayor opened public comment.

Public Comment – There were no speakers.

The Mayor closed public comment.

Council asked questions and made comments.

Staff provided direction on proposed increases to residential and commercial solid waste rates and commercial organics collection rates. Council authorized staff to mail a Proposition 218 Notification to all property taxpayers proposing a not-to-exceed increase in solid waste, recycling, and compost collection rates for 2025.

13. New Construction Reach Codes for the 2022 Code Cycle — Ordinance Introduction
Andrea Chow, Sustainability Analyst, gave the presentation.

The Mayor opened public comment.

Public Comment:

Robert Whitehair spoke on behalf of San Mateo Climate Action Team and 350 Silicon Valley and stated that decarbonization of buildings is critical to meeting climate goals.

Council asked questions and made comments.

Motion to Introduce an Ordinance to amend the San Mateo Municipal Code Chapter 23.24 "Energy Code" and Chapter 23.70 "Green Building Code" to require enhanced energy performance for new construction, repeal unenforceable measures of the City's current reach codes, and make a minor edit to the City's electric-readiness requirements. This motion also noted the adoption of a resolution associated with this action. Motion passed 5-0.

Moved: Loraine, Seconded: Cwirko-Godycki
Ayes: Newsom, Loraine, Fernandez, Cwirko-Godycki, and Diaz Nash
Noes: None

Enactment: Resolution No. 2 (2025)

NEW BUSINESS

14. City Council Appointments to External Agencies and Liaison Roles — Approval
Martin McTaggart, City Clerk, gave the presentation.

Public Comment – There were no speakers.

Council asked questions and made comments.

Council consensus was to approve the final appointments and liaisons list.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles and noted past and future events. Deputy Mayor Loraine requested Council consensus to bring forward a resolution at a future meeting noting the City's intention to study Cal Green Reach Code in the next cycle. The council gave approval of this request. Mayor Newsom requested the Council consider options for financial aid in relation to relief for recent wildfires experienced in Los Angeles. City Manager Khojikian informed the Council he would review this and provide the Council with an update at a later date. City Manager Khojikian requested Council direction on the scheduling of future agenda items. City Manager Khojikian informed the public that there will be a meeting with CalTrain on Thursday, January 30th.

ADJOURNMENT –The meeting adjourned in memory of President Jimmy Carter at 10:30 p.m.

APPROVED BY:

SUBMITTED BY:

Rob Newsom, Jr., Mayor

Martin McTaggart, City Clerk