



CITY OF SAN MATEO

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330 W. 20th Avenue
San Mateo CA 94403
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Agenda Report

Agenda Number: 5

Section Name: {{section.name}}

Account Number: 10-4679

File ID: {{item.tracking_number}}

TO: City Council
FROM: Alex Khojikian, City Manager
PREPARED BY: Public Works Department
MEETING DATE: July 15, 2024

SUBJECT:
Columbia/Crystal Springs Storm Drain Improvements – Agreement

RECOMMENDATION:

Approve an agreement with W. R. Forde Associates, Inc. for the Columbia/Crystal Springs Storm Drain Improvements in the amount of \$728,654; establish a contingency reserve in the amount of \$146,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders as allowed by the contract documents and within the contingency amount.

BACKGROUND:

The Columbia/Crystal Springs Storm Drain Improvements Project (Project) is intended to address ongoing storm drainage and flooding issues within a Public Utilities Easement (PUE) between Columbia Drive and Crystal Springs Road. The Project will replace an existing earthen ditch with a new piped stormwater collection system to address ongoing flooding issues. The project is challenging given the PUE is on a steep slope between residential properties. The engineer's estimate is \$610,000.

The Project was advertised on April 24, 2024, and a single bid was received and opened on May 22, 2024. The bid was submitted by W. R. Forde Associates, Inc. for a total price of \$728,654. Staff reviewed the bid and determined that W. R. Forde Associates, Inc. is the sole responsive, responsible bidder, and recommends it be awarded the Agreement.

There is a high likelihood that unforeseen issues will arise during construction due to the steep terrain, challenging access, and significant restoration of private property in and adjacent to the public utility easement. Accordingly, staff recommends a 20% contingency be established given the high possibility of significant unforeseen issues arising.

BUDGET IMPACT:

There are sufficient funds in the Columbia/Crystal Springs Storm Drain Improvements Project (#468007) to fund this work in the amount of \$728,654 and to establish a contingency reserve of \$146,000 for a total of \$874,654.

ENVIRONMENTAL DETERMINATION:

This Project is categorically exempt from CEQA as an "existing facility," because it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. (CEQA Guidelines Section 15301.)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Agreement

STAFF CONTACT

James Yang, Associate Engineer

jyang@cityofsanmateo.org

522-7575

Stephanie Piñon, Senior Engineer

spinon@cityofsanmateo.org

650-522-7315