



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
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Agenda Report

Agenda Number: 7

Section Name: {{section.name}}

Account Number: 21-4678

File ID: {{item.tracking_number}}

TO: City Council
FROM: Alex Khojikian, City Manager
PREPARED BY: Public Works Department
MEETING DATE: November 20, 2023

SUBJECT:
41st Ave/Pacific Blvd Trash Capture Project – Agreement

RECOMMENDATION:

Approve an agreement with Schaaf & Wheeler Consulting Civil Engineers to provide professional design services for the 41st Ave/Pacific Blvd Trash Capture Project in the amount of \$212,034; establish a contingency reserve in the amount of \$22,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and execute any future amendments within the contingency amount.

BACKGROUND:

The 41st Ave/Pacific Blvd Trash Capture Project (Project) is part of the City's plan to achieve compliance with the San Francisco Bay Regional Water Quality Control Board's (RWQCB) Municipal Regional Stormwater Permit. The permit requires the City to reduce trash and litter discharge by 100%, relative to 2009 baseline values, by June 30, 2025. The City is currently at 77.3% trash capture reduction through existing trash capture devices, source control measures, creek and shoreline cleanup efforts, and other control mechanisms. The Project will install a gross solids removal device within the concrete channel located just south of 41st Ave on Pacific Blvd, provide approximately 5% additional trash capture reduction, and support the City's efforts to remain compliant with permit requirements.

On August 7, 2023, the City issued a Request for Proposals for professional design services for the Project. Two proposals were received by September 1, 2023. In review of the proposals, staff utilized a criterion which included an evaluation and scoring method based on the firm's qualifications while taking into account the contract price proposed relative to the work to be performed. After review of the proposals, staff determined that Schaaf & Wheeler Consulting Civil Engineers was best qualified for this Project due to their technical expertise, relative project experience, and involvement with the City's trash capture efforts to date. The proposed term of the agreement is through December 2025, unless amended. Based on the above, staff recommends awarding the professional design services agreement to Schaaf & Wheeler Consulting Civil Engineers.

BUDGET IMPACT:

Sufficient funds are available in the 41st Ave/Pacific Blvd Trash Capture (46c007) Project to award this agreement.

ENVIRONMENTAL DETERMINATION:

This design agreement is not a project subject to CEQA, because it can be seen with certainty that it will not cause a physical change in the environment. (Public Resources Code Section 21065.) The CEQA clearance requirements of the project will be determined during the design phase, and prior to construction of the project.

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Agreement

STAFF CONTACT

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