



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 14

Section Name: {{section.name}}

Account Number: 10-4666

File ID: {{item.tracking_number}}

TO: City Council
FROM: Alex Khojikian, City Manager
PREPARED BY: Public Works Department
MEETING DATE: July 15, 2024

SUBJECT:

Transportation Development Act Article 3 - Grant Acceptance and Budget Appropriation

RECOMMENDATION:

Adopt a Resolution to accept a Transportation Development Act Article 3 grant award from the Metropolitan Transportation Commission in the amount of \$253,800 and to appropriate the grant funding and \$28,200 in Measure A funds as local match to the San Mateo Caltrain Station North Access Improvement Project; and authorize the City Manager to execute all required grant documents in substantially the form presented.

BACKGROUND:

The Public Works Department applied to the Metropolitan Transportation Commission (MTC) for a Fiscal Year 2023-24 Transportation Development Act (TDA) Article 3 grant for the San Mateo Caltrain Station North Access Improvement Project (Project) to fund the design of a new pedestrian and bicycle entrance at the Downtown San Mateo Caltrain Station (Station) at Cypress Avenue and South Railroad Avenue. Currently, the Station platforms can only be accessed from the west and south sides of the tracks. By providing a new access point on the east side of the tracks at Cypress Avenue and South Railroad Avenue, the travel time and distance to the Station platform is reduced for the North Central neighborhood.

Aside from improved access to the Station, the design also includes pedestrian improvements on Cypress Avenue from North Claremont Street across South Railroad Avenue to connect to the new Caltrain station entrance. These improvements were identified as priority projects in the adopted Transit-Oriented Development Pedestrian Access Plan, which was also funded by a TDA Article 3 grant. Pedestrian improvements along Cypress Avenue may include but are not limited to wayfinding signage, new crosswalks, upgraded lighting, wider sidewalks, and Americans with Disabilities Act (ADA)-compliant curb ramps.

The Project will make the path of travel to transit more comfortable for all ages and abilities and ensure there is equitable access to transit for riders coming from the North Central neighborhood, an MTC Equity Priority Community.

The MTC approved \$253,800 in grant funding for this project and the City is required to provide 10% of the total project cost in local matching funds (\$28,200). Staff recommends City Council approve a resolution as required by MTC to accept and appropriate the funding to the project and appropriate available Measure A funding as the required matching funds.

BUDGET IMPACT:

Due to the timing of the City's budget development process and confirmation of the grant award, the San Mateo Caltrain Station North Access Improvement Project was not included in the Fiscal Year 2024-25 Capital Budget. Adoption of this Resolution will authorize the appropriation of the \$253,800 award and \$28,200 in Measure A funds to meet the required local match to the San Mateo Caltrain Station North Access Improvement Project (46R028) for a total project budget of

\$282,000. Sufficient Measure A funding is available for the required local match.

ENVIRONMENTAL DETERMINATION:

This grant acceptance is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Proposed Resolution

STAFF CONTACT

Nicolette Chan, Associate Transportation Planner
nchan@cityofsanmateo.org
(650) 522-7326