

**CITY OF SAN MATEO  
RESOLUTION NO. \_\_\_\_ (2024)**

**APPROVING AN ALTERNATIVE PURCHASING PROCEDURE FOR A PURCHASE ORDER WITH CDW GOVERNMENT,  
LLC FOR THE PURCHASE OF REPLACEMENT NETWORK SWITCHES  
(\$328,484.49)**

WHEREAS, the City replaces network switches once they have exceeded their operational lifespan; and

WHEREAS, City staff have determined the inventory of network switches that were last replaced in 2016 have reached the end of their operational lifespan per the replacement schedule; and

WHEREAS, the City, as a public sector agency, may participate in Sourcewell Cooperative Purchasing service (Sourcewell) which offers contracts that have been competitively bid and negotiated; and

WHEREAS, CDW Government, LLC (CDW-G) is a participating vendor under Sourcewell; and

WHEREAS, CDW-G offers Juniper brand network switches for sale through Sourcewell; and

WHEREAS, City staff have determined Juniper brand network switches purchased from CDW-G best meets the City's needs because Juniper brand network switches have proven to be of high quality, reliable, full-featured, and with a low hardware failure rate; and

WHEREAS, Municipal Code section 3.60.070(h)(3) provides that the City may use purchasing procedures approved by the City Council if the City Council makes a finding concurrent with the award for the contract that the procedures are in the best interest of the City for the particular contract; and

WHEREAS, based on the above, the Department of Information Technology recommends approval of a purchase order with CDW-G in the amount of \$328,484.49 for Juniper brand network switches.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, FINDS and RESOLVES that:

1. This Council action is exempt from CEQA, because it can be seen with certainty that there is no possibility the purchase of replacement network switches may have a significant effect on the environment. (CEQA Guidelines Section 15061(b)(3).)
2. Pursuant to Municipal Code section 3.60.070 (h)(3), the purchase of network switches from CDW-G through Sourcewell is in the best interest of the City because:
  - a. Sourcewell offers competitively priced contracts for goods and services; and
  - b. Sourcewell avoids costs normally associated with the development of highly technical bid specifications, while assuring that competitive prices were received; and
  - c. Purchasing network switches from CDW-G through Sourcewell will result in cost savings for the City.
3. The purchase order to CDW-G in the amount of \$328,484.49 is approved, in accordance with the terms of the Sourcewell Cooperative Purchasing contract number 081419-CDW.
4. The Director of Information Technology is authorized to execute the purchase order in substantially the same form presented on behalf of the City.