

COUNCIL MEMBERS
Lisa Diaz Nash, Mayor
Rob Newsom Jr., Deputy Mayor
Rich Hedges
Amourence Lee
Adam Loraine

CITY OF SAN MATEO

Regular Meeting Minutes

City Council Meeting

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

September 3, 2024
City Hall Council Chambers 7:00 PM
Regular Meeting

CALL TO ORDER at 7:25 p.m.

Pledge of Allegiance

Roll Call

Present: Mayor Diaz Nash, Deputy Mayor Newsom, Council Members: Hedges, Lee, and Loraine

AB 2449 Requests and Considerations for Meeting Participation by Teleconference due to Just Cause or Emergency Circumstances – there were no requests.

CEREMONIAL

1. San Mateo's 130th Anniversary
2. Mosquito & Vector Control District – Presentation - Rachel Curtis-Robles, PhD, Public Health Outreach Officer, Mosquito & Vector Control District, gave the presentation.
3. National Preparedness Month – Presentation - Jim Yoke, Emergency Services Manager Fire Department, Office Of Emergency Services, gave the presentation and answered c

CONSENT CALENDAR

The following items, 4 through 15, were considered to be routine by the City Council. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Hedges, Seconded: Newsom

Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine

Noes: None

4. City Council Meeting Minutes – Approval
Approve the special and regular minutes of the City Council meetings of March 18, June 12, and July 8.
5. Community Relations Commission Amendment – Ordinance Adoption
Adopt an Ordinance to amend the San Mateo Municipal Code Chapter 2.21 "Community Relations Commission" to incorporate diversity, equity, and inclusion issues or topics into the scope of work of the Commission.

Enactment: Ordinance No. 2024-07

6. Youth Commissioners – Ordinance Adoption

Adopt an Ordinance to amend San Mateo Municipal Code Chapter 2.15 “Library Board,” Chapter 2.28 “Sustainability and Infrastructure Commission,” and Chapter 2.29 “Senior Citizens Commission” to provide for Council appointment of two non-voting youth advisory members to each of these entities.

Enactment: Ordinance No. 2024-08

7. Flag Policy – Adoption

Adopt a Resolution to approve the Flag Policy to standardize the display of the Flag of the United States of America, the Flag of the State of California, and non-governmental flags at City facilities and authorize the City Manager to make non-substantive changes as needed.

Enactment: Resolution No. 75 (2024)

8. Construction Special Inspection Services for the Clean Water Program – Amendment

Approve Amendment No. 4 to the professional services agreement with Signet Testing Laboratories, Inc. (Signet) for as-needed construction special inspection services for various Clean Water Program projects; increase the compensation for the agreement by an additional \$150,000, for a total revised agreement amount of \$2,550,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and issue project specific task orders under the agreement.

9. Police Department Parking Surface Improvements – Construction Contract

Adopt a Resolution approving an alternative purchasing procedure to award a construction contract to Angeles Contractor, Inc. in the amount of \$359,148.55 for Police Department Parking Surface Improvements project; establish a contingency reserve in the amount of \$36,000; and authorize the Public Works Director to execute the contract in substantially the form presented and issue change orders within the contingency amount.

Enactment: Resolution No. 76 (2024)

10. Central Garage Parking Surface Improvements – Construction Contract

Adopt a Resolution approving an alternative purchasing procedure to award a construction contract to Angeles Contractor, Inc. in the amount of \$277,823.35 for the Central Garage Parking Surface Improvements; establish a contingency reserve in the amount of \$20,000 and authorize the Public Works Director to execute the contract in substantially the form presented and issue change orders within the contingency amount.

Enactment: Resolution No. 77 (2024)

11. Telephone System Replacement – Agreement

Adopt a Resolution to approve an alternative purchasing procedure and approve an Agreement with CDW Government, LLC (CDWG) for a term of five years, for the purchase of telephone equipment, services and software subscription in an amount not-to-exceed \$517,633; and authorize the Director of Information Technology to execute the agreement in substantially the form presented.

Enactment: Resolution No. 78 (2024)

12. 385 1st Avenue Lease – Amendment

Approve a lease amendment with Next Level Sports until January 31, 2025, for the City-owned space at 385 1st Avenue in the south building of the Transit Center and authorize the City Manager to execute the lease in substantially the form presented.

13. Human Resources Department - Classification Updates

Adopt a Resolution to approve the 1) new classification of Human Resources Manager, 2) the job specification and salary range for the classification of Human Resources Manager, and 3) the reallocation of the Senior Human Resources Analyst position to a Human Resources Manager.

Enactment: Resolution No. 79 (2024)

14. Marina Lagoon Vegetation and Water Quality Management – Amendment No. 8

Approve Amendment No. 8 to the professional services agreement with Waterworks Industries, Inc. for Aquatic Vegetation Management at the Marina Lagoon in the amount of \$238,000, for a new agreement total of \$2,094,960; and authorize the Public Works Director to execute Amendment No. 8 in substantially the form presented and issue amendments within the agreement amount.

15. North Shoreview Flood Improvements - Mitigation Planting Maintenance – Amendment

Approve Amendment No. 1 to the Agreement with Confluence Restoration, Inc. for plant maintenance services in an amount not to exceed \$87,000, for a new agreement total of \$107,000; establish a contingency reserve of \$15,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and any future amendments within the contingency amount.

PUBLIC COMMENT

There were no speakers.

OLD BUSINESS

16. Wet Weather Preparations – Update

Matt Fabry, Director of Public Works, gave an update on the City's wet weather preparations and storm response activities.

Public Comment – There were no speakers.

The council reached a consensus to continue with quarterly wet weather preparation updates and expressed strong support for the proactive measures already undertaken by Public Works. Council members highlighted the importance of focusing on pump maintenance, lagoon dredging, and creek maintenance, especially areas prone to flooding like Laurelwood and the village.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles and noted future events.

ADJOURNMENT –The meeting adjourned at 9:13 p.m.

APPROVED BY:

SUBMITTED BY:

Lisa Diaz Nash, Mayor

Martin McTaggart, City Clerk