

COUNCIL MEMBERS
Lisa Diaz Nash, Mayor
Rob Newsom Jr., Deputy Mayor
Rich Hedges
Amourance Lee
Adam Loraine

CITY OF SAN MATEO

Regular Meeting Minutes

City Council Meeting

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

October 21, 2024
City Hall Council Chambers 7:00 PM
Regular Meeting

CALL TO ORDER at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present: Mayor Diaz Nash, Deputy Mayor Newsom, Council Members: Hedges, Lee, and Loraine

AB 2449 Requests and Considerations for Meeting Participation by Teleconference due to Just Cause or Emergency Circumstances – there were no requests.

CEREMONIAL

1. Code Enforcement Officer Appreciation Week – Proclamation - Zach Dahl, Community Development Director, received the proclamation
2. Domestic Violence Awareness Month – Proclamation - Melissa Gibbs, Senior Manager of Legal Services, CORA, received the proclamation

CONSENT CALENDAR

The following items, 3 through 19, were considered to be routine by the City Council. After the titles of the items were read by the City Clerk, the public was invited to comment and there were two speakers: Michael Tejada and Andy Landles spoke in support of Item #18. Motion passed 5-0.

Moved: Hedges, Seconded: Newsom

Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine

Noes: None

3. City Council Meeting Minutes – Approval
Approve the special and regular minutes of the City Council meetings of August 19, September 3, September 16, and October 7.
4. Legal Advertising Services – Bid Rejection
Reject all proposals received for the City's Legal Advertising Services.
5. Park and Recreation Commission Youth Commissioner – Reappointment
Reappoint Thomas Jacob Jelniker as a Youth Commissioner to the Park and Recreation Commission for one additional one-year term, expiring November 6, 2025.

6. Solid Waste Rate Setting Consultant - Agreement

Approve an agreement with HF&H Consultants, LLC for solid waste rate setting consultant services through March 31, 2028, in an amount not to exceed \$217,646, with up to three optional one-year extensions in the amount of \$64,018 each, and each subject to an annual inflationary adjustment capped at 5% based on the change in the CPI-U (San Francisco) published by the Bureau of Labor Statistics, for a total potential agreement amount not to exceed \$409,700 plus CPI-U increases; and authorize the Director of Public Works to execute the agreement in substantially the form presented and issue amendments for no-cost time extensions.

7. Citywide Facilities Condition Assessments – Amendment

Approve Amendment No. 1 to the agreement with ELS Architecture & Urban Design for professional services to perform Citywide Facilities Condition Assessments Tasks 2, 3, and 4 in the amount of \$556,433.75, for a new agreement total of \$607,500; and authorize the Public Works Director to execute the amendment in substantially the form presented.

8. Office of Traffic Safety - Appropriation and Grant Spending Plan

Adopt a Resolution to approve a grant spending plan and appropriate funds for the Office of Traffic Safety Selective Traffic Enforcement Program grant totaling \$200,000 and authorize the Chief of Police to accept and execute the agreement in substantially the form presented and expend the funds.

Enactment: Resolution No. 93 (2024)

9. Community Wellness and Crisis Response Team Mental Health Partnership Services – Agreement

Approve an agreement with the County of San Mateo for the provision of the Community Wellness and Crisis Response Team Program in FY24/25 in the estimated amount of \$79,100; approve a change order in the amount of \$35,267.46 to cover the final costs for CWCRT services rendered in FY23/24; authorize the Chief of Police to issue change orders of up to \$50,000 cumulatively and the City Manager to issue change orders in excess of \$50,000 but not to exceed \$100,000 cumulatively; and authorize the Chief of Police to execute the agreement in substantially the form presented.

10. Congregate Nutrition Program — Interagency Agreement

Approve an interagency agreement with the County of San Mateo for Fiscal Year 2024-2025 to partially fund a congregate nutrition program through the Older Americans Act up to \$47,686; and authorize the Director of Parks and Recreation to execute the agreement.

11. Lifeline Grant Cycle 7 — Interagency Memorandum of Understanding

Adopt a Resolution to approve an interagency Memorandum of Understanding (MOU) between the San Mateo County Transit District ("DISTRICT") and the City of San Mateo ("RECIPIENT") for the funding of the Get Around! Senior Transportation Program and authorize the acceptance of \$314,000 in grant funds to support the program for Fiscal Year 2024-2025; and authorize the Director of Parks and Recreation to execute the MOU.

Enactment: Resolution No. 94 (2024)

12. Wastewater Treatment Plant On-Call Consulting Services – Amendment

Approve Amendment No. 1 to the professional consultant services agreement with Carollo Engineers, Inc. for Wastewater Treatment Plant On-Call Consulting Services, increasing the agreement by \$450,000 for a new total agreement amount of \$850,000 and authorize the Public Works Director to execute the amendment in substantially the form presented and to amend the agreement within the budget amount.

13. Parks and Recreation Department Field Mowers - Purchase Contract

Adopt a Resolution to approve an alternative purchasing procedure and approve a purchase contract with Turf Star, Inc., for the purchase of one (1) Toro Z Master Revolution 5-foot Wide Mower and one (1) Toro Groundsmaster 4700D 12-foot Wide Area Mower in a total amount not to exceed \$182,782.62; establish a contingency reserve in the amount of \$30,000.00; and authorize the Public Works Director to execute the purchase contract in substantially the form presented and issue change orders within the contingency amount.

Enactment: Resolution No. 95 (2024)

14. Personal Computer Replacements — Purchase

Adopt a Resolution to approve an alternative purchasing procedure and approve a Master Purchasing Agreement with Lenovo Inc. for the purchase of 93 personal computers in an amount not-to-exceed \$120,342.82; establish a contingency reserve in the amount of \$18,051.42, for a total amount of \$138,394.24; and authorize the Director of Information Technology to execute the agreement in substantially the form presented.

Enactment: Resolution No. 96 (2024)

15. Clean Water Program — Program Management Amendment

Approve Amendment No. 10 to the agreement with CH2M Hill Engineers, Inc. to authorize scope and funding for program management services for the Clean Water Program; authorize payment in an amount not to exceed \$7,945,378; establish a contingency amount of \$2,520,000; and authorize the Public Works Director to execute this amendment in substantially the form presented and execute task amendments within the contingency amount.

16. Unmanned Aerial Systems Program – Amendment

Approve Amendment No. 3 to the master services and purchasing agreement with Axon Enterprise, Inc., to provide additional equipment and software for the unmanned aerial systems program for a five-year term in the amount of \$83,348.90, for a new cumulative agreement total of \$1,759,352.53; authorize the Chief of Police to issue change orders of up to \$50,000 cumulatively, and the City Manager to issue change orders in excess of \$50,000 but not to exceed \$100,000 cumulatively; and authorize the Chief of Police to execute the agreement in substantially the form presented.

17. Payment of Capital Costs of Clean Water Program Projects – Interim Agreement

Adopt a Resolution to approve an Interim Agreement with the Crystal Springs County Sanitation District and the County of San Mateo for the Payment of Capital Costs of Clean Water Program Projects that establishes 30-year amortized payment schedules for the District and County in the amount of \$206,568.49 and \$17,591.53 per quarter, respectively and authorize the City Manager to execute the Interim Agreement in substantially the form presented and amend the payment schedule, as specified.

Enactment: Resolution No. 97 (2024)

18. Child Care Facilities Fund Loan for Improvements at 847-849 N. San Mateo Drive – Agreement

Adopt a Resolution to approve a Child Care Facilities Fund loan of \$1,143,800 to Mi Second Casa Spanish Immersion Preschools, Inc. for tenant improvements at 847-849 N. San Mateo Dr. to establish a new childcare facility and authorize the City Manager to execute the loan agreement, promissory note, short form deed of trust and agreement containing covenants affecting real property and all related documents in such a manner that does not substantially change the loan terms.

Enactment: Resolution No. 98 (2024)

- 19. Peninsula Clean Energy Solar and Storage on Public Buildings Program — Power Purchase Agreement**
Approve an agreement with Peninsula Clean Energy (PCE) for a Power Purchase Agreement (PPA) to procure, install, operate, and maintain a solar photovoltaic system at the Beresford Park parking lot; and authorize the City Manager to execute the agreement in substantially the form presented and to execute any amendments necessary to implement the solar photovoltaic system.

PUBLIC COMMENT

In Person: Shawn Fahrenbruch Raised concerns about the potential impact of historical registries on home insurance policies; Chris Cavoli, volunteer with United Sovereign Americans USA, Bob Cohen, Patty Willet, and Lisa Smith are concerned with voting accuracy and urged Council to consider a resolution created by them in support of fair and honest and valid elections. Maria, Deborah Rosenfeld, and Dasha S Voiced concerns about excessive train horn noise, emphasizing its impact on quality of life and requesting continued Council support for noise reduction measures.

Alex Khojikian, City Manager, stated that earlier today he and Public Works staff met with the Executive Director of Caltrain and were informed there is a fix which will be implemented at the end of this month.

NEW BUSINESS

- 20. Climate Action Plan – Annual Progress Report**
Andrea Chow, Sustainability Analyst, gave the annual progress report on the implementation of the City's Climate Action Plan.

Public Comment – there were no speakers.

Council asked questions, made comments, and approved of the progress.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles and noted past and future events. Council Member Lee requested additional staff research be conducted on insurance companies insure homes within historic districts, a majority of Council approved this direction.

ADJOURNMENT –The meeting adjourned at 8:55 p.m.

APPROVED BY:

SUBMITTED BY:

Lisa Diaz Nash, Mayor

Martin McTaggart, City Clerk