

CITY OF SAN MATEO
RESOLUTION NO. ____ (2024)

**APPROPRIATING \$10,000 FROM THE ADVANCE PLANNING FUND TO THE SUSTAINABILITY PROGRAM BUDGET
FOR THE COMPLETION OF THE SUSTAINABLE BUILDING STRATEGY WITH RINCON CONSULTANTS, INC.**

WHEREAS, on March 20, 2023, the City Council approved an agreement with Rincon Consultants, Inc. for the development the Sustainable Building Strategy; and

WHEREAS, the agreement was scoped for an 18-month effort and will expire on December 31, 2024;
and

WHEREAS, the project team completed a building inventory analysis, market segmentation study, and decarbonization policy analysis; and

WHEREAS, the project was put on hold February through July 2024 due to City staffing; and

WHEREAS, the project team still needs to complete community engagement and develop the final Sustainable Building Strategy for City Council approval; and

WHEREAS, City staff worked with the project team to revise the project schedule and budget; and

WHEREAS, additional funding in the amount of \$10,000 is necessary to complete the robust community engagement, final plan development, public meetings, and additional project management through 2025; and

WHEREAS, the City of San Mateo wishes to appropriate \$10,000 from the Advance Planning Fund to the Sustainability program budget within the City Manager's Office to complete this work.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY RESOLVES
that:

1. This City Council action adopting a resolution to appropriate funds is not a project subject to CEQA review because it is a fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant impact on the environment. (CEQA Guidelines Section 157378(b)(4).)
2. An appropriation of \$10,000 from the Advanced Planning Fund to the Sustainability program budget within the City Manager's Office is approved.
3. The City Manager, or designee, is authorized to execute an agreement amendment to extend the term and increase the compensation of the agreement by \$10,000 for a new agreement total of \$125,600.