

COUNCIL MEMBERS  
Rob Newsom Jr., Mayor  
Adam Loraine, Deputy Mayor  
Nicole Fernandez  
Danielle Cwirko-Godycki  
Lisa Diaz Nash

# CITY OF SAN MATEO

## Regular Meeting Minutes

### City Council Meeting

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

**January 21, 2025**  
**City Hall Council Chambers 7:00 PM**  
**Regular Meeting**

#### **CALL TO ORDER at 7:00 p.m.**

Pledge of Allegiance

Roll Call

Present: Mayor Newsom, Deputy Mayor Loraine, Council Members: Fernandez, Cwirko-Godycki, and Diaz Nash

AB 2449 Requests and Considerations for Meeting Participation by Teleconference due to Just Cause or Emergency Circumstances – there were no requests.

#### **CEREMONIAL**

1. Kent Trasher, Fire Chief – Commendatory Resolution C-4 (2025)
2. HIP Housing Calendar – Recognition - Brian Perkins, HIP Housing Board Member, received the recognition
3. Rethink Waste – Poster Contest Winner - Clara Coady, Environmental Education Fellow – Rethink Waste

#### **CONSENT CALENDAR**

The following items, 4 through 9, were considered to be routine by the City Council. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Loraine, Seconded: Cwirko-Godycki

Ayes: Newsom, Loraine, Fernandez, Cwirko-Godycki, and Diaz Nash

Noes: None

4. CalHome Housing Rehabilitation Loan Program Administration – Agreement  
Approve an agreement with Rebuilding Together Peninsula (RTP) in the amount of \$140,000 to provide program administration services for the City's housing rehabilitation loan program funded by the State of California CalHome grant program.
5. Wastewater Treatment Plant Digester 2 Cleaning — Agreement  
Adopt a Resolution approving an alternative purchasing procedure to award an Agreement to Bristola, LLC for Wastewater Treatment Plant Digester 2 Cleaning services in the amount of \$364,100, with a contingency in the amount of \$36,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and approve change orders within the approved contingency amount.

Enactment: Resolution No. 3 (2025)

6. Enterprise Resource Planning Software Project – Supplemental Budget Appropriation and Change Orders  
Adopt a Resolution to approve a supplemental budget appropriation of \$210,172 from unassigned fund balance of the Equipment Replacement Fund to increase the capital budget for the Enterprise Resource Planning Project; approve Change Order No. 8 to the master services agreement with Collaborative Solutions, LLC for ERP implementation services in the amount of \$199,922 for a new agreement total of \$4,739,292; approve Change Order No. 485765 to the master subscription agreement with Workday, Inc. for delivery assurance services in the amount of \$10,250 for a new agreement total of \$187,605; and authorize the City Manager to execute the Change Orders in substantially the form presented.

Enactment: Resolution No. 4 (2025)

7. Examination of Sales or Transactions and Use Tax Records – Approval  
Adopt a Resolution to authorize Hinderlighter de Llamas and Associates to examine sales or transactions and use tax records for all sales and transactions and use taxes.

Enactment: Resolution No. 5 (2025)

8. New Construction Reach Codes for the 2022 Code Cycle — Ordinance Adoption  
Adopt an Ordinance to amend the San Mateo Municipal Code Chapter 23.24 “Energy Code” and Chapter 23.70 “Green Building Code” to require enhanced energy performance for new construction, repeal unenforceable measures of the City’s current reach codes, and make a minor edit to the City’s electric-readiness requirements.

Enactment: Ordinance No. 2025-1

9. Parks and Recreation — Classification Updates  
Adopt a Resolution to approve the revised job specifications for the Landscape Laborer and Landscape Maintenance Worker I/II to reflect a flexible staffed series pursuant to the recent MOU agreement.

Enactment: Resolution No. 6 (2025)

## **PUBLIC COMMENT**

Dave Cohen spoke on behalf of Ethics San Mateo stating there needs to be consequences and penalties for code of conduct violations. Trina Pierce speaking on behalf of North Central wants the Council to listen to the people who live in North Central regarding bike lanes and parking spaces. Griffin Lee and Selena Zhang, YCATS, youth climate action team shared concerns about artificial turf, emphasizing environmental risks and long-term economic disadvantages compared to natural grass.

## **NEW BUSINESS**

10. Historic Policy Update Effort Professional Services – Appropriation and Agreement  
Zachary Dahl, Director, Community Development, and Manira Sandhir, Planning Manager, gave the presentation.

Public Comment:

Doug Handerson, Thomas Maccaria, Michelle, John Wisnom Elfving, Chris Eckert, Laurie Watanuki, Maurine Killough, David Light, Laurie Hietter, Randy Hietter, Marianne Mandle, Connie Weiss, Lisa Vande Voorde, Tom Lease, David, and Chris Cooper spoke in support of appropriating funding and approve an agreement with Rincon Consultants for community outreach, historic policy and code amendment technical support.

Marla Kowalski Knapp, Jeff LaMont, Rick Bonilla, Eleanore Dogan, Andrew Ryan, Kolja Schluetter, Jay Kuhre, Frank Elliott, Richard Delaney, Joe Nolponi, Shawn Fahrenbruch, Tim Elliott, Jean Garcia, Ralph Garcia, Jr., Tyler Elliott,

Shelly DeCorte, Eric Shih, Annette Lin, Zev Simou, Mitch Speigle, Kevin Cullinane, John Ebner, Barbara Pavicic, Joseph Murich, Jordan Grimes, Joan Cassman, Karim Sarraf, Daniel Freedman, and Rick Ballard Spoke in favor of option 3 to not approve an appropriation resolution or an agreement with Rincon Consultants and vote not to proceed with the historic policy update effort at this time.

Peter Mandle recommended a citizens advisory group comprised of those in favor and opposition to historic preservation be appointed to a focus group to inform the policy.

Council recessed from 9:11 p.m. to 9:22 p.m.

The City Council adopted a resolution to appropriate \$328,743 from the Advance Planning Fund to the Historic Policy Update project, approved an agreement with Rincon Consultants for technical support related to historic policy and code amendments and community outreach, and authorized the City Manager to sign the agreement.

The action included Council direction that staff include language in the updated ordinance to affirm that the City would not survey or designate any particular site, building, or district as historic without the consent of the subject property owner(s). Motion passed 3-2.

Moved: Cwirko-Godycki, Seconded: Newsom  
Ayes: Newsom, Cwirko-Godycki, and Diaz Nash  
Noes: Loraine and Fernandez

Enactment: Resolution No. 7 (2025)

## **REPORTS AND ANNOUNCEMENTS**

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles and noted past and future events. Council Member Nicole Fernandez proposed the Council consider resolution in favor of measure A, there was no consensus support for this.

**ADJOURNMENT** –The meeting adjourned at 10:29 p.m.

APPROVED BY:

SUBMITTED BY:

Rob Newsom, Mayor

Martin McTaggart, City Clerk