

CITY OF SAN MATEO
COMMUNITY RELATIONS COMMISSION – REGULAR MEETING
MINUTES – September 5, 2024

The September 5, 2024 Regular Meeting of the Community Relations Commission (CRC) was called to order at 7:01 pm. Chair Boles called the meeting to order.

ROLL CALL

Chair Boles, Vice Chair Fitzgerald, and Commissioners Nugent, Crowell, and Kim were present. No Commissioners were absent.

CITY STAFF PRESENT

Rachel Horst, Housing Manager was present.

CONSENT CALENDAR / APPROVAL OF MINUTES

1. The minutes of the July 17, 2024 meeting were approved. (Crowell/Nugent; 5-0-0)

PUBLIC COMMENT

No public comment was received.

NEW BUSINESS

2. Draft Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) 2023-24 Program Year
The CRC voted (Fitzgerald/Nugent; 5-0-0) to recommend that the City Council adopt the 2023-2024 Consolidated Annual Progress and Evaluation Report (CAPER) for submittal to the United States Department of Housing & Urban Development.

Public Comment on this item: None received.

Commissioners' comments included:

- Making clarifying additions to Table 2 on race and ethnicity of households served with CDBG-funded activities and associated narrative.
- Based on race and ethnicity data provided in Table 2 on households served with CDBG-funded activities, considering in future Program Years how to improve overall program reach to households in the Asian category.
- Evaluating goal-setting for future years for home repair/rehabilitation programs, given the difference between the annual goal (29) and actual number served this Program Year (11).
- Consideration of senior housing in future goal-setting for CDBG.

REPORTS AND ANNOUNCEMENTS

No reports or announcements were made.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:49 pm (Nugent/Crowell; 5-0-0).
