

COUNCIL MEMBERS
Lisa Diaz Nash, Mayor
Rob Newsom Jr., Deputy Mayor
Rich Hedges
Amourance Lee
Adam Loraine

CITY OF SAN MATEO

Regular Meeting Minutes

City Council Meeting

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

December 9, 2024
City Hall Council Chambers 7:00 PM
Regular Meeting

CALL TO ORDER at 7:00 p.m.

Pledge of Allegiance led by San Mateo Eagle Scouts, Troop 42.

Roll Call

Present: Mayor Diaz Nash, Deputy Mayor Newsom, Council Members: Hedges, Lee, and Loraine

AB 2449 Requests and Considerations for Meeting Participation by Teleconference due to Just Cause or Emergency Circumstances – there were no requests.

CONSENT CALENDAR

The following items, 1 through 17, and 20 through 24, were considered to be routine by the City Council. Item 18 was removed by staff for future consideration. Items 19 and 25 were removed to be considered separately. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Loraine, Seconded: Newsom

Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine

Noes: None

1. City Council Meeting Minutes - Approval

Approve the special and regular minutes of the City Council meetings of October 21 and November 4, and the special minutes of the City Council meeting of October 29.

2. Senior Advisory Commission - Ordinance Adoption

Adopt an Ordinance to amend San Mateo Municipal Code Chapter 2.29 "Senior Citizens Commission" to change its name to "Senior Advisory Commission" and make other miscellaneous revisions.

Enactment: Ordinance No. 2024-11

3. Legislative Management Software — Agreement

Adopt a Resolution to approve an alternative purchasing procedure and approve an agreement with Granicus, LLC for legislative management software solutions for \$144,839.06; authorize a contingency reserve of \$14,483.91, for a total amount not-to-exceed \$159,322.97 over three years; and authorize the City Clerk to execute the agreement in substantially the form presented.

Enactment: Resolution No. 109 (2024)

4. General Municipal Election November 5, 2024 - Certification of Results

Adopt a Resolution to declare the results of the General Municipal Election held on November 5, 2024, as presented in the Certificate and Statement of Results of Vote Cast for the City of San Mateo.

Enactment: Resolution No. 110 (2024)

5. San Mateo County Gun Relinquishment Task Force — Amendment

Approve an Amendment to the agreement with the County of San Mateo to maintain the assignment of one Police Officer to the Gun Relinquishment Task Force by extending the term for two years through November 20, 2026 and increasing the amount reimbursable to the City by \$600,000 for a new total amount of \$1,300,000; and ratify the execution of the agreement.

6. California Department of Justice Tobacco Grant– Grant Acceptance, Appropriation, and Backfill Officer Assignment

Adopt a Resolution to accept grant funds in the amount of \$651,800 from the State of California Department of Justice, Tobacco Grant Program; appropriate \$102,600 of the grant funds to the Police Departments 2024-25 Budget; authorize the Chief of Police to execute the Memorandum of Understanding with the California Department of Justice and all other necessary grant documents; authorize the addition of 1.00 Full-Time Equivalent Police Officer position for the three-year duration of the grant period; and amend the adopted fiscal year 2024-25 budget.

Enactment: Resolution No. 111 (2024)

7. San Mateo Building Decarbonization Strategy — Agreement Amendment

Adopt a Resolution appropriating \$10,000 in funding and approve Amendment No. 1 to the agreement with Rincon Consultants, Inc. for a term extension and to increase compensation by an amount of \$10,000 for a new agreement total of \$125,600; and authorize the City Manager to execute the amendment.

Enactment: Resolution No. 112 (2024)

8. Peninsula Clean Energy (PCE) Member Agency Grant — Agreement

Adopt a Resolution to accept grant funds in the amount of \$1,406,718 from Peninsula Clean Energy (PCE) for the implementation of clean energy projects and to appropriate the grant funds to the applicable capital improvement program projects and various operating funds; approve the PCE Member Agency Grant Agreement; and authorize the City Manager to execute all required documentation to receive the funds.

Enactment: Resolution No. 113 (2024)

9. Peninsula Clean Energy Solar and Storage on Public Buildings Program - Updated Power Purchase Agreement

Approve an agreement with Peninsula Clean Energy (PCE) for a Power Purchase Agreement (PPA) to procure, install, operate, and maintain a solar photovoltaic system at the Beresford Park parking lot; and authorize the City Manager to execute the agreement in substantially the form presented and to execute any amendments necessary to implement the solar photovoltaic system.

10. Metropolitan Transportation Commission Housing Incentive Pool Grants – Resolutions

Adopt a resolution to file an application with the Metropolitan Transportation Commission for Housing Incentive Pool Grants and adopt a resolution to comply with State Housing Laws.

Enactment: Resolution Nos. 114 and 115 (2024)

11. Serra Yellow Cab, Inc. Agreement — Amendment No. 2

Approve a Resolution for the appropriation of Amendment No. 2 to the agreement with Serra Yellow Cab, Inc. in the amount of \$150,000, resulting in a new contract total of \$300,000 for the Senior Get Around Transportation

Program for Fiscal Year (FY) 24-25; and authorize the Director of Parks and Recreation to execute the amendment in substantially the form presented.

Enactment: Resolution No. 116 (2024)

12. Edgewater Isle Master Association, Inc. Recreational Vehicle Storage Real Property Lease Agreement Extension – Amendment No. 4

Approve Amendment No. 4 to the agreement for Lease of Real Property for recreational vehicle storage with Edgewater Isle Master Association, Inc. to extend the agreement an additional ten years, from January 1, 2025, to December 31, 2034, update to the rental rate to account for annual adjustments for CPI, update contact information, and add a required temporary vacation provision for the property to accommodate the City's needed use of the property for City projects; and authorize the City Manager to execute Amendment No. 4 in substantially the form presented.

13. Axon Master Services and Purchasing Agreement — Approval

Approve a Master Services and Purchasing agreement with Axon Enterprise, Inc., for hardware, software and services for the Police Department for a five year term with an automatic renewal clause for an additional five year term in the cumulative amount of \$7,350,052.13; authorize the Chief of Police to execute the agreement in substantially the form presented; approve a contingency reserve of \$100,000 and authorize the Chief of Police to issue change orders within that reserve of up to \$50,000 cumulatively; authorize the City Manager to issue change orders within that reserve in excess of \$50,000 but not to exceed \$100,000 cumulatively; and adopt a resolution to authorize the use of an alternative purchasing procedure in accordance with Municipal Code Section 3.60.070(h)(3).

Enactment: Resolution No. 117 (2024)

14. Fashion Island Boulevard/19th Avenue Class IV Bike Way Complete Streets - Appropriation and Memorandum of Understanding

Adopt a Resolution to appropriate \$200,000 from the City's Measure A funds to the US 101/92 Multi-Modal (Fashion Island Class IV Bike Lane) Project in the Capital Projects Fund; approve a Memorandum of Understanding (MOU) with San Mateo County Transportation Authority (SMCTA) for the Fashion Island Boulevard/19th Avenue Class IV Bikeway Complete Streets Project (Project) memorializing SMCTA as the implementation agency with a total contribution of \$1,586,364, and the City as the Sponsor with contributing funds in the amount of \$438,636 and delivering the environmental and design phase of the Project; and authorize the City Manager to execute the MOU in substantially the form presented.

Enactment: Resolution No. 118 (2024)

15. Department of Energy (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program – Grant Acceptance

Adopt a Resolution accepting grant funding in the amount of \$155,720 from the Department of Energy (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program for the installation of electric vehicle charging infrastructure for City fleet and appropriating \$155,720 to the Green Fleet Charging Infrastructure Project; approve the EECBG Program Special Terms and Conditions; and authorize the City Manager to execute required documentation to receive the grant funds.

Enactment: Resolution No. 119 (2024)

16. 2000 S. Delaware Street Affordable Housing Project – Loan Documents, Regulatory Agreement, Ground Lease and Supplemental Appropriation

Adopt a Resolution appropriating \$500,000 from the General Fund Housing Set-Aside to provide a loan to MP 2000 Delaware, LLC in the amount of \$500,000 for the 2000 S. Delaware Street affordable housing project; approve an Amended and Restated Ground Lease and Regulatory Agreement restricting the units at 2000 South Delaware to households at specified income levels, and approve a Loan Agreement, a Deed of Trust, and a Promissory Note; and authorize the City Manager to execute all documents and make any appropriate changes that do not differ from the Term Sheet.

Enactment: Resolution No. 120 (2024)

17. Afterschool Enrichment Services for School Year 2024-2025 — Agreement Amendment No. 1

To approve Amendment No. 1 to the agreement with San Mateo Union High School District for afterschool enrichment services for Empowerment Through Action (ETA) Program in an amount of \$17,000 for a new total not to exceed amount of \$48,000 and authorize Parks and Recreation Director to execute the agreement in substantially the form presented.

18. Third Avenue and South Norfolk Street Intersection Modification Project – Appropriation, Budget Transfers, and Agreement. THIS ITEM HAS BEEN REMOVED FROM THE AGENDA FOR FUTURE CONSIDERATION

Adopt a resolution authorizing an appropriation of \$200,000 from the City's Measure A funds, and budget transfers of \$65,000 from the Traffic Signal Video Detection Replacement Project and \$35,000 from the Bike San Mateo Program Project to the Community Development Block Grant Projects project budget in the Capital Project Fund; approve an agreement with Liffey Electric, Inc. for construction of the 3rd Avenue and South Norfolk Street Intersection Modification Project in the amount of \$1,298,745; establish a contingency reserve in the amount of \$200,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders as allowed by the contract documents and within the contingency amount.

20. New Beginnings Supportive Housing Project at 831 Monte Diablo Avenue — Agreement

Authorize the City Manager to execute a Regulatory Agreement, Loan Agreement, Deed of Trust, and Promissory Note with Saint James Community Development Corporation for the New Beginnings Supportive Housing Project and to make any appropriate changes that do not differ from the terms previously approved by the City Council.

21. Police, Human Resources and Parks and Recreation Departments Classification Updates and Police Officers Association and Management Association Letters of Understanding - Approval

Adopt a Resolution to approve: 1) reallocation of two vacant Dispatcher positions to two Senior Dispatcher positions in the Police Department, 2) job specification updates for the classification of Senior Dispatcher, 3) Letters of Understanding to provide a training premium for Dispatchers assigned as Lead Trainers, to acknowledge Dispatch Supervisors' status change from exempt to non-exempt, and to increase the compensation for the Police Technical Services Administrator's for covering a dispatch shift, 4) job specification and salary range for the new flexibly-staffed classification Human Resources Information Systems Analyst I-II, 5) elimination of 1.00 vacant Lead Teacher position in Parks and Recreation to increase two .75 Lead Teacher positions to two 1.00 FTE positions, 6) reallocation of a vacant Administrative Assistant to Administrative Technician, and 7) reallocation of a Senior Accounting Assistant to an Administrative Technician in the Parks and Recreation Department.

Enactment: Resolution No. 121 (2024)

22. Central Park Phase 1 Playground Improvements Project - Agreement Amendment No. 2

Approve Amendment No. 2 to the agreement with RRM Design Group (RRM) for additional scope of services for the Central Park Phase 1 Playground Improvements Project in the amount of \$24,140, bringing the total

agreement amount to \$644,379; authorize a contingency fund in the amount of \$10,000 for a contract total of \$654,379; and authorize the Director of Parks and Recreation to execute the amendment in substantially the form presented and issue subsequent amendments to the agreement within the contingency.

23. Receipt and Use of Development Impact Fees, In-Lieu Fees, and Wastewater Capacity Charges – Annual Report
Adopt a Resolution to make findings and accept the annual report on receipt and use of development impact fees, in-lieu fees, and wastewater capacity charges for the year ended June 30, 2024.

Enactment: Resolution No. 122 (2024)

24. San Mateo Police Sergeants' Association - Memorandum of Understanding Changes
Adopt a Resolution to amend the Memorandum of Understanding with the San Mateo Police Sergeants' Association for a term through January 3, 2027.

Enactment: Resolution No. 123 (2024)

END OF CONSENT CALENDAR

REMOVED FROM CONSENT CALENDAR

19. Wireless Communication Facilities in the Public Right of Way Update — Ordinance Adoption

Adopt an Ordinance to amend San Mateo Municipal Code (SMMC) Chapter 17.10 "Wireless Communications Facilities in the Public Right-Of-Way".

Public Comment – there were no speakers.

Motion to Adopt an Ordinance to amend San Mateo Municipal Code (SMMC) Chapter 17.10 "Wireless Communications Facilities in the Public Right-Of-Way". Motion passed 5-0.

Moved: Newsom, Seconded: Loraine
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine
Noes: None

Enactment: Ordinance No. 2024-12

25. King and Joinville Pools — Budget Appropriation

Adopt a Resolution to authorize a supplemental budget appropriation in the amount of \$900,000 from the unassigned fund balance from the General Fund to the Capital Project Fund to address immediate- and long-term improvements and upgrades at the Joinville and Martin Luther King Jr. pool facilities.

Public Comment – there were no speakers.

Motion to Adopt a Resolution to authorize a supplemental budget appropriation in the amount of \$900,000 from the unassigned fund balance from the General Fund to the Capital Project Fund to address immediate- and long-term improvements and upgrades at the Joinville and Martin Luther King Jr. pool facilities. Motion passed 5-0.

Moved: Hedges, Seconded: Diaz Nash
Ayes: Diaz Nash, Newsom, Hedges, Lee, and Loraine

Noes: None

Enactment: Resolution No. 124 (2024)

PUBLIC COMMENT

Lindsay Raike, Kevin Simpson, and Michael expressed thanks to Lisa Diaz Nash for her service as Mayor, thanked the outgoing Council Members, and welcomed the new Council Members to their roles. Linda San Filpe spoke regarding Crown Castle's application at 535 Clark Drive, Kelly Ryerson, Dr Vikash thanked Council for Wireless ordinance adoption. Aaron Resendez and Gerardo Quintero spoke regarding the closing of the Yuppie Bar in San Mateo. Craig Wiesner highlighted initiatives to support the LGBTQIA+ community and requested the city promote the Pride Commission's inclusion campaign. Derek Koh expressed concerns about increased train horn noise and inquired about the timeline for quiet zones. Allison McQueen advocated for safety improvements at 3rd and Norfolk Street and preserving bike lanes near San Mateo High School.

CEREMONIAL

26. Commendatory Resolution - Recognizing Lisa Diaz Nash for her term as Mayor

Deputy Mayor Newsom presiding, Commendatory Resolution No. C-4 commending Lisa Diaz Nash for her term as Mayor in 2024 was read into the record. Council congratulates Diaz Nash on the many accomplishments in her year as Mayor. Gifts were presented to Lisa Diaz Nash from the City Council and the City to thank Lisa Diaz Nash and her family for their sacrifices this year while she served as Mayor.

Public comment was provided by Trina Pierce, Connie Weiss, Dave Cohen, Mason Fong, Gina Papan, and Raymond Diaz who expressed their thanks for Lisa Diaz Nash for her service as Mayor.

Mayor Diaz Nash provided her comments on the past year and thanked her family, friends and colleagues for their support.

27. Recognition of Outgoing Council Members

A) Adopt Commendatory Resolution for Council Member Amourence Lee for her five years of service as a Council Member and as Mayor in 2023.

City Clerk Martin McTaggart presented a slideshow of outgoing Council Members showing activities from their time of service.

Mayor Diaz Nash read and presented Commendatory Resolution No. C-5 to Council Member Amourence Lee for her five years of service as a Council Member and as Mayor in 2023. Council Member Lee provided personal comments and her council colleagues provided appreciation for her years of service.

Public comment: Samantha Weigel spoke on behalf of Congressman Kevin Mullin to thank for her leadership in San Mateo, words of thanks were also provided by Jordan Grimes, Teri Whitehair, Frank Elliot, and Robert Whitehair.

B) Adopt Commendatory Resolution for Council Member Rich Hedges for his two years of service as a Council Member.

Mayor Diaz Nash read and presented Commendatory Resolution No. C-6 to Council Member Rich Hedges for his two years of service as a Council Member. Council Member Hedges provided personal comments and his council colleagues provided appreciation for his years of service.

Public comment was received and words of thanks were shared by Gina Papan. and Samantha Weigel representing Congressman Kevin Mullin, Linda Hedges, David Burruto, Jack Matthews, Dr. Vikash, Diane Papan, Trina Pierce, Michael Ragan, Julie Lind, Gene Alston

28. Oath of Office for Newly Elected Council Members

The City Clerk administered the oath of office to Council Member Fernandez and Council Member Cwirko – Godycki. Mayor Diaz Nash welcomed the newly sworn in members to their roles. The newly elected members thanked their supporters, family and the community for electing them to office.

Public comment was provided by Julia Mates, Cliff Robbins, Connie Weiss, Dave Cohen.

29. City Council Reorganization

City Clerk Martin McTaggart provided a presentation to the Council explaining the process for nominations and selection of the Mayor and Deputy Mayor, as well as the determination of the rotation for the newly elected members.

Public Comment: Sarah Fields, Jordan Grimes, Connie Weiss, and Dave Cohen thanked outgoing Council Members and congratulated the newly elected members. Jordan Grimes congratulated the newly elected Council Members.

Motion to nominate Rob Newsom as Mayor for 2024-25 term. Motion passed 5-0

Moved: Diaz Nash, Seconded: Fernandez

Ayes: Diaz Nash, Fernandez, Newsom, Loraine, Cwirko-Godycki

Noes: None

Motion to nominate Adam Loraine as Deputy Mayor for 2024-25 term. Motion passed 5-0

Moved: Cwirko-Godycki, Seconded: Diaz Nash

Ayes: Cwirko-Godycki, Diaz Nash, Fernandez, Newsom, Loraine

Noes: None

Motion to establish Council Member Fernandez as third in mayoral rotation and Council Member Cwirko-Godycki as fourth in mayoral rotation

Moved: Fernandez, Seconded: Cwirko-Godycki

Ayes: Fernandez, Cwirko-Godycki, Diaz Nash, Newsom, Loraine

Noes: None

Mayor Rob Newsom Jr. provided his comments on the goals and challenges of the upcoming year and shared his vision for his year as Mayor.

REPORTS AND ANNOUNCEMENTS

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles and noted past and future events. Council member Hedges complimented the Police Department personnel for their work especially their kindness towards people.

ADJOURNMENT –The meeting adjourned in memory of Lois Almen Everett at 11:24 p.m.

APPROVED BY:

SUBMITTED BY:

Robert Newsom, Jr., Mayor

Martin McTaggart, City Clerk