



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 4

Section Name: {{section.name}}

Account Number: 10-1311

File ID: {{item.tracking_number}}

TO: City Council

FROM: Alex Khojikian, City Manager

PREPARED BY: City Manager's Office

MEETING DATE: February 3, 2025

SUBJECT:

Caltrans Sustainable Transportation Planning Grant — Agreement

RECOMMENDATION:

Adopt a Resolution to accept grant funds in the amount of \$360,500 from the California Department of Transportation (Caltrans) for the development of a Climate Adaptation Plan for Sea Level Rise and to appropriate the grant funds to the Climate Adaptation Plan Project; approve the Restricted Grant Agreement; and authorize the City Manager to execute the Restricted Grant Agreement in substantially the form presented.

BACKGROUND:

In January 2024, the City applied for grant funding through the California Department of Transportation (Caltrans) Sustainable Transportation Planning Grant Program for the development of a Climate Adaptation Plan for Sea Level Rise. The development of a Climate Adaptation Plan will build on regional efforts such as the County of San Mateo Sea Level Rise Vulnerability Assessment to produce a planning document specific to the City of San Mateo. The Climate Adaptation Plan will include an existing conditions assessment and technical analysis to develop criteria for evaluating vulnerable areas, hydrologic and hydraulic modeling to establish minimum elevations required to address projected sea level rise in 2050 and 2100 and more. The Climate Adaptation Plan will result in a prioritized list of facilities and infrastructure which may require site-specific adaptation strategies and will include funding and financing analysis that are intended to provide next steps toward implementation. The plan will also meet SB 272 requirements to enable the City to be more competitive for adaption project funding.

In July 2024, the City of San Mateo received a conditional award letter from Caltrans. In September 2024, City Council adopted a Resolution identifying approval authority for the agreements between the City of San Mateo and Caltrans, in compliance with the Caltrans Sustainable Transportation Planning Grant Program requirement. A Restricted Grant Agreement is needed to be executed with Caltrans before such funds can be reimbursed through the Caltrans Sustainable Transportation Planning Grant Program.

Staff recommends City Council adopt a Resolution to accept grant funds in the amount of \$360,500 from the California Department of Transportation (Caltrans) for the development of a Climate Adaptation Plan for Sea Level Rise and to appropriate the grant funds to the Climate Adaptation Plan Project. Staff also recommends the City Council approve the Restricted Grant Agreement with Caltrans and authorize the City Manager to execute required documentation to receive the grant funds. As next steps, staff anticipates releasing a Request for Proposals (RFP) to select a technical consultant to develop the Climate Adaptation Plan.

BUDGET IMPACT:

Acceptance of the Caltrans funding requires a 11.47 percent local match. \$50,000 was allocated to the Climate Adaptation

Plan Project 46C005 from the Construction Services Fund 26 during the FY 2024-25 budget to meet this local match requirement. Caltrans Sustainable Transportation Planning Grant funds in the amount of \$360,500 will be appropriated to the Climate Adaptation Plan Project 46C005.

ENVIRONMENTAL DETERMINATION:

Adoption of a Resolution to accept grant funds, approval of grant agreement, and the appropriation of grant funds is not a project subject to CEQA, because it is a fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines Section 15378(b)(4).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Proposed Resolution

Att 2 – Restricted Grant Agreement

STAFF CONTACT

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