

Fiscal Year 2024-25 City Council Priorities

#	Department Lead(s)	Council Priority	Resource Requirement intensity	Work Plan FY 24-25	Priority Status as of November 4, 2024	Change between November 4, 2024 and February 15, 2025	Retain or Remove
Items to be Completed within the Fiscal Year							
1	City Manager's Office	Establish policies to decarbonize existing buildings and infrastructure and eliminate methane gas use by 2030.	Medium	Conduct community outreach and provide education; present findings to Sustainability and Infrastructure Commission for recommendations to City Council; return to City Council with narrowed down policy options and related resource needs and receive final Council direction on policy formation	Per City Council direction at the January 16, 2024 meeting, the project team will explore of five decarbonization policy options for existing buildings. In February 2024, the project was put on hold due to staffing. In July 2024 staff began to reengage Rincon on this work. The project team will initiate outreach and community engagement this fiscal year to inform the development of the City's Sustainable Buildings Strategy. Staff anticipates bringing the Sustainable Building Strategy for Council consideration in 2025.	Staff worked with Rincon Consulting, Inc. to revise the project schedule and budget to complete the project in 2025. In December 2024, the City Council adopted an agreement amendment to extend the term and increase compensation. In early 2025, the project team will work on community outreach and engagement prior to the completion of the draft Sustainable Building Strategy.	Retain - In Progress
2	City Manager's Office	Create a comprehensive, ongoing Citywide Community Outreach and Engagement Program.	High	Onboard and train new communications team and retain professional communications consultants to reestablish regular eNews, implement biannual print newsletters, bolster social media campaigns, improve high interest webpages, work with staff Citywide to enhance public engagement, establish a townhall program, and develop civic engagement forums. Enhance customer service and community outreach training and education opportunities for staff citywide.	Weekly eNews has been reestablished, biannual print newsletters have been initiated, and social media campaigns of all varieties have been bolstered. Improving the City's webpages is ongoing, with notable strides made on the Special Events permitting, press releases, and winter storms pages. The City's Communication Plan, which addresses the remaining items and more, is in draft form and will be completed with the onboarding of the City's new Communications Manager in early 2025.	Some chapters completed; Coro Fellow contracted to edit/assemble existing chapters, draft new ones, and coordinate work amongst departments	Retain - To be completed in calendar year 2025
3	Public Works	Create a Capital Infrastructure Plan or process for reinvesting in infrastructure to allow the City to evaluate City facilities and assets when upgrades are needed.	High	Budget for and engage a consultant to complete a Capital Improvement Program organizational assessment to optimize the process for identifying all City infrastructure improvements, evaluate the process of prioritizing improvements, and assess the scheduling and budgeting methodologies. In addition, procure a consultant to complete a comprehensive facilities assessment to identify required improvements.	Proposals for a Capital Improvement Programs Delivery Optimization and Organizational Review were received in October. City staff intends to execute the agreement in November. Final recommendations will take ~8 months. In July a consultant was procured to initiate the Facilities Condition Assessments. In October, Council approved an Amendment to expand the scope to include detailed facility evaluations and develop a final report. Final recommendations are anticipated by June 2025.	Same as November 2024 update.	Retain -In Progress
4	City Manager's Office/Community Development	Provide greater support to business development centers or mixed use development areas to increase economic vitality.	Medium	Hire an economic consultant to provide peer reviews of proposed new development with ground floor commercial space; develop a list of best practices for ground floor commercial marketability that can be shared with developers and incorporated into future planning documents, including the Downtown Area Plan Update; continue to monitor commercial vacancies Citywide and engage with building owners as needed to understand vacancy and support getting space re-occupied.	This will be an ongoing effort between CDD and CMO staff and a chosen retail real estate consultant as projects are proposed that include ground floor retail. Also, staff is now hosting quarterly brokers meetings with the CMO and CDD to discuss commercial space trends Citywide. Staff held the 1st broker meeting on October 3rd with 6 brokers who work in San Mateo.	Same as November 2024 update.	Retain and move to 2-5 year plan as this effort is in progress and will be ongoing for some time
5	Public Works	Expedite efforts to improve the stormwater collection, drainage, and storage system, including dredging the Marina lagoon.	High	Continue Stormwater Master Plan Update and complete critical components of data collection. Complete Marina Lagoon Maintenance Dredging design and initiate construction in Summer 2025.	Targeted condition assessment for storm drains has been completed. Pump station and other infrastructure assessments are on-going along with preliminary storm model development. Design for the Marina Lagoon spot dredging project is on-going. Staff will be discussing with the Lagoon Ad-hoc Committee in coming weeks. Construction is anticipated for Summer/Fall 2025.	Stormwater Master Plan (SWMP) Update: Same As Nov 2024 update. Marina Lagoon Ad Hoc Update: Staff met with the Lagoon Ad-hoc Committee on Nov. 7th to discuss progress on the SWMP, spot dredging effort, and alternatives for pumping the lagoon safely below 95 feet and to gather feedback on the preferred timing and frequency of dock maintenance. Marina Lagoon Maintenance Spot Dredging Update: The spot dredging project design is underway, with a sampling and analysis plan (SAP) being sent to the Dredged Material Management Office (DMMO) in early January. Construction cannot begin without DMMO approval and must occur between April 15 and October 15, in the dry season. Ideally construction will occur in Summer 2025, but potentially will need to occur in Summer 2026 if DMMO approval is delayed.	Retain and move to 2-5 year plan; consolidate with item 31
6	City Attorney's Office	Explore adopting a Gardening Waste ordinance.	Low	City Council consideration of an ordinance addressing gardening waste.	Legal research and survey of other jurisdictions in progress.	Completed.	Remove - Completed
7	City Manager's Office	Explore a resolution affirming the City's commitment to integrate new technologies, such as artificial intelligence(AI), without displacing work force.	Low	Research County of San Mateo resolution.	This priority is not yet started and progress this fiscal year is uncertain given substandard staffing constraints to date this fiscal year.	Same as November 2024 update.	Retain - To be completed in calendar year 2025
8	City Clerk's Office & Parks and Recreation	Increase organizational capacity to support the Toyonaka Sister City Program within the Parks & Recreation Department and City Clerk Department.	Medium	Develop a sister city policy or resolution to define City staff and non-profit roles and scope (look at Redwood City).	Policy Development: Staff are actively researching best practices and guidelines for sister city programs. A proposed policy will be presented to the City Council in Q3 for Council approval. Monthly Coordination: Staff have been coordinating and facilitating monthly check-in meetings with representatives from the City of Toyonaka and the Sister City Association. These meetings focus on planning for 2025 events, including the youth ambassador exchange, a baseball team visit to San Mateo, and exploring potential youth engagement opportunities for the 2025 expo.	Staff will bring this item to the City Council for review and approval in March 2025.	Retain - In Progress. To be completed in FY 2024-25.

Fiscal Year 2024-25 City Council Priorities

#	Department Lead(s)	Council Priority	Resource Requirement intensity	Work Plan FY 24-25	Priority Status as of November 4, 2024	Change between November 4, 2024 and February 15, 2025	Retain or Remove
9	Public Works	Conduct an Annual Transportation Review of progress on all ongoing plans, including project updates and key metrics such as City mode share, collision and safety data.	Low	Staff will gather key metrics and present an annual transportation review to City Council.	Staff is gathering relevant metrics to support this annual transportation review and presentation. This may include collision data, infrastructure improvements, and site-specific traffic surveys. Staff are exploring options to expedite and centralize data gathering and expect to report City Council before the end of the fiscal year.	Due to vacancies in the transportation planning group, staff are challenged to continue progress on transportation planning-related efforts. However, staff still plan to provide an annual transportation review presentation to City Council before the end of the fiscal year.	Retain - In Progress

Fiscal Year 2024-25 City Council Priorities

#	Department Lead(s)	Council Priority	Resource Requirement intensity	Work Plan FY 24-25	Priority Status as of November 4, 2024	Change between November 4, 2024 and February 15, 2025	Retain or Remove
Items to be Completed within 2 to 5 Years							
10	City Manager's Office	Consider the adoption of wage theft protections.	High	Partner and work with the County's Office of Labor Standards and Enforcement.	In July 2024, the County established the Office of Labor Standards and Enforcement to address wage theft issues countywide. As a new office, it is currently focused on learning, researching, and developing resources for the program. As the program is still very early in its development, staff will bring the item for discussion in early 2025.	Staff is collaborating with the county's Office of Labor Standards and Enforcement to bring them to City Council in mid February to present the current status of their program priorities.	Retain - keep in 2-5 year band
11	City Manager's Office	Integrate master plans to increase efficiency and community impact.	Low	Continuously cross reference all city planning documents to ensure consistency.	This is an ongoing Citywide effort that is demonstrated through City Council presentation slides; there is no projected end date.	Same as November 2024 update.	Remove - Staff has embedded a review process and section in ARs and slide decks to keep this operationalized
12	Public Works and City Manager's Office	Design and implement capital improvements for permanent street closure.	Medium	Complete construction of the B Street Pedestrian Mall Improvement Project by Fall 2024.	Improvements to the Pedestrian Mall, including bike racks, planter barriers, ADA parking, and public seating, have been completed. Wayfinding/parking signage and planters are forthcoming this calendar year.	Same as November 2024 update.	Removed - the primary phase of this priority has been completed and the next phase, whether to place permanent barriers, will be integrated in the Downtown Area Plan update.
13	Finance	Initiate a Community Budget Process for anticipated revenue from Measure CC.	Medium	Continue to monitor Measure CC revenue. Report the results through quarterly updates.	The City received its first Measure CC revenue in February 2024, and from February through August, the total revenue collected is \$1.24 million. Including tentative numbers for September 2024, Measure CC revenue is tracking close to \$1.6 million. Given the General Fund deficit, staff recommends using Measure CC funds to support critical CIP projects.	As of the end of November 2024, the City has received in total about \$4.4 million in Measure CC revenue. City staff continues to recommend using Measure CC funds to support critical CIP projects and is working to develop a Community Budget process for a portion of the revenue.	Retain - keep in 2-5 year band
14	Public Works	Remove North Shoreview from FEMA Flood Assessment.	High	Continue coordination with FEMA on formal removal of flood zone designation by Summer 2024/Fall 2024.	FEMA revised flood maps for the North Shoreview community on October 11, 2024, effectively removing 1,600+ properties from the flood zone.	Same as November 2024 update.	Remove - completed
15	City Manager's Office	Explore the establishment of Property-Based Improvement Districts.	Medium	Bring a study session to council for discussion.	Staff will initiate discussions on the creation of a PBID following the completion of the Downtown Master Plan, which will be initiated in 2025.	Same as November 2024 update.	Retain - keep in 2-5 year band
16	City Manager's Office	Explore the implementation of a Customer Response Management or 311 system.	High	Research methods by which the City currently receives service requests and back-end systems where requests are managed. Select a suitable CRM that will work with existing back-end systems.	Kick off meeting scheduled for Nov 4th to identify scope. Confirmed full citywide departmental participation. Expected deliverables from the kickoff meeting: Microsoft Teams program site and draft of the program charter. Next steps: establish timeline and high level implementation plan.	Kick-off and follow additional monthly meeting conducted in Dec. Team site created. Looking to accelerate the process of short-listing options based on team defined requirements. Demos expected in January.	Retain - In Progress
17	City Manager's Office and Public Works	Enhance city-wide disaster response and emergency preparedness.	High	Continue working with Office of Emergency Services on updates to the City's Emergency Operations Plan including associated staff training and exercises, ongoing training for staff roles and responsibilities at the Emergency Operations Center, and training on the transition to new virtual EOC software (Veoci); bolster City staff resources with emergency preparedness expertise; update departmental emergency plans and COOP/COGS; purchase additional emergency rations/provisions and equipment; pursue flood control permitting and upgrades; procure grant professional writing assistance; evaluate City infrastructure for resilience and fitness during disaster/extreme events.	A City/SMCF team has been established and emergency preparedness plan updates are in progress, including a short-term plan for immediate needs which is about 85% complete. Emergency rations and other has been purchased and other items and equipment has been inventoried and mapped. Two staff emergency preparedness trainings have been completed, a RFP for grant writing and legislative advocacy has been published and is currently live, and another is about to be published for the City's Sea-Level Rise and Adaptation Plan for which grant funding has been received. Next steps include finalizing Citywide emergency preparedness plans in late 2024/early 2025, starting work on departmental COOP/COGS, and initiating work on legislative advocacy, grants procurement, and the Adaptation Plan, all in 2025.	Same as November 2024 update.	Retain - In Progress
18	Community Development	Implement the adopted General Plan.	High	Support adoption of a resolution to place a ballot measure amending Measure Y on the November 2024 election; initiate a comprehensive Zoning Code update to implement the General Plan, including community outreach and engagement, starting with an RFP for a consultant to support the effort, with a target to initiate the update effort in Q3.	The ballot measure amending Measure Y is moving forward in the November 2024 election, per City Council direction on July 15, 2024. CDD is preparing an RFP for consultant support on the comprehensive zoning code update that would be released in November 2024, after the election.	Measure T was approved by the voters, which allows for full implementation of the General Plan. Staff completed an interim implementation plan and informational documentation for applicants and developers, and is processing an interim code amendment to support this interim implementation plan. An RFP for consultant support on the comprehensive zoning code update is being drafted, with publication anticipated in January, and a consultant agreement going to Council in early spring.	Retain - In Progress, successful ballot measure complete

Fiscal Year 2024-25 City Council Priorities

#	Department Lead(s)	Council Priority	Resource Requirement intensity	Work Plan FY 24-25	Priority Status as of November 4, 2024	Change between November 4, 2024 and February 15, 2025	Retain or Remove
19	Community Development	Implement Housing Element Policies.	High	Begin implementation of all 2023-2031 Housing Element policies and programs with a 2024/2025 target date.	<p>Implementation of all Housing Element programs with a 2024-2025 target date is underway. Key aspects of this work includes:</p> <ul style="list-style-type: none"> •Bundled Zoning Amendments – updates to reduce or eliminate constraints to housing production and allow all housing types consistent with State Law. The amendments will happen in two phases, the first in Q3 of FY24/25, and the second planned for Q2 of FY25/26. •Accessory Dwelling Units (ADUs) – Collaboration with San Mateo County ADU Resource Center, which is focused on providing resources to property owners to support increase ADU production; updated internal processes to further simplify and streamline ADU permitting and implement AB 1332; and code amendments to update the ADU Ordinance in Q1/Q2 of FY25/26. •Inclusionary Housing Policy Update – The City is participating in the countywide “Grand Nexus Study,” a multi-pronged effort led by 21 Elements that will provide updated data, inform updated Commercial Linkage and Below Market-Rate (BMR) in-lieu fees, and guide potential changes to the City’s BMR program requirements (percentage, affordability levels). Work is expected to commence in Q3 of FY25/26. •BMR Program Updates - Updates to the City’s BMR Program, including amendments to the Zoning Code, will begin in early 2025 with staff research and stakeholder outreach, with the target of updating BMR guidelines and the Inclusionary Housing Program by the end of 2025. This will include updates to the BMR monitoring and enforcement programs. •Tenant Protections/Anti-Displacement – Staff is currently engaging with stakeholders and conducting community meetings to gather information ahead of a City Council study session in March 2025. Staff is also conducting research on options for monitoring rents, evictions, and tenant displacement citywide, and the specific policies identified in the Housing Element related to substantial remodel evictions and unsafe or substandard units. •Housing Funding Strategy – Staff is analyzing the City’s various housing related funds and ongoing funding sources to make recommendations for known and potential funding commitments to affordable housing projects and other strategic priorities. •Housing Element Website Updates – To keep the public up-to-date on Housing Element implementation and to promote transparency, staff is drafting a dedicated webpage with an overview of the full Housing Element workplan for the 2023-2031 planning period, organized by policy area, with quarterly updates and links to reference materials. Staff is also exploring dashboard options and other ways to share data and information about housing production and Housing Element implementation progress. 	Work on all aspects of the Housing Element implementation plan is ongoing, with code amendment public hearings and a tenant protection study session coming to City Council in early spring.	Retain - In Progress

Fiscal Year 2024-25 City Council Priorities

#	Department Lead(s)	Council Priority	Resource Requirement intensity	Work Plan FY 24-25	Priority Status as of November 4, 2024	Change between November 4, 2024 and February 15, 2025	Retain or Remove
20	Library and Public Works	Address structural issues at the Marina Library.	High	Complete design process, including addition structural analysis, by December 2024 and begin construction work in late Spring 2025. Complete Construction by the end of FY 25/26.	Complete design process, including addition structural analysis, by December 2024 and begin construction work in late Spring 2025. Complete Construction by the end of FY 25/26. 50% of the design assessment has been completed.	The 90% design for the Marina Library Structural Improvement is anticipated to be completed in early 2025 with construction expected to initiate in Summer 2025.	Retain - In Progress
21	Public Works	Reconstruct all failed streets in San Mateo by 2026.	High	Complete construction of Phase 4 by Fall 2024 and award construction contract for Phase 5 Spring 2025. Phase 5 is the final phase of the Smooth Streets Program.	Smooth Streets Phase 4 currently suspended due to upcoming wet weather season, will resume and be completed in Spring 2025. Phase 5 is currently scheduled for award and construction in Spring/Summer 2025.	Same as November 2024 update.	Retain - In Progress
22	Public Works	Replace all remaining high voltage circuits to improve safety and reliability of the street light system.	High	Complete construction of Phase 3. Complete Design for Phase 4 (Final Phase). Construction for Phase 4 is expected to begin in FY 25-26.	Construction of Phase 3 is complete with the exception of a service connection that must be coordinated with PG&E. All conversions from high voltage to low voltage have been completed. Design for Phase 4 is underway.	Construction for Phase 4 is planned for Summer 2025, but the schedule is dependent upon PG&E. For Phase 5, design efforts are planned, but PG&E has requested a 9 month lead time. Recent fires at high voltage street light circuits which occurred in December 2024 highlight the importance of completing the high to low voltage conversions.	Retain - move to FY 25/26
23	City Manager's Office	Implement a robust, year-round Downtown Activation Program as part of our core City services.	High	Organize a committee to focus on the vibrancy of Downtown.	Staff has been collaborating with the Downtown Association, Chamber, and community members to increase the frequency of events in the pedestrian mall, along with other efforts, as part of the Council's previous direction to activate and beatify that space. This work will be a foundation for work on this priority that can be initiated in earnest in 2025/2026 as the City begins to envision the future of the downtown through its specific planning efforts.	Staff will continue to coordinate with DSMA and Chamber to plan for events in 2025-2026. The plan is to focus on monthly collaboration meetings between City, Chamber, and DSMA.	Retain - keep in 2-5 year band
24	Public Works	Prioritize planning, design, construction and maintenance of rapid safety improvement projects citywide and ensure there is a reliable City fund for long term success.	High	Consolidate safety projects identified in existing and future plans into a prioritized list. Develop an implementation strategy that includes staff resources and funding for each phase (planning, design, construction and maintenance). Continue to progress in safety projects in design, such as: Delaware Safe Routes to School Protected Bike Lane, Hillsdale GAP Closure, 3rd and Norfolk Safety Improvement Project.	Staff is working internally to identify appropriate candidates for rapid safety improvement, such as signal improvements, installation of push buttons, high visibility crosswalks, or signage, or implementation of other localized and inexpensive safety improvements. This includes projects without significant cost, trade-offs, or constraints which would require a more robust community vetting and design process. The Delaware SR25, Hillsdale Gap Closure, and 3rd and Norfolk projects are continuing to advance.	Same as November 2024 update.	Retain - In Progress
25	City Manager's Office/Community Development	Explore piloting a City Grant Fund.	Medium	Identify funding source and amount (50k), staff resources, structure, and process.	Significant staffing constraints in both departments since July have slowed progress on this priority, but progress is expected early in the new year as new staff was recently onboarded and recruitments are currently underway.	Same as November 2024 update.	Retain - keep in 2-5 year band
26	City Clerk's Office & City Attorney's Office	Improve and strengthen democratic systems and decrease polarization.	Medium	Conduct a variety of educational outreach to current and future voters by, including registration events, utilizing mailers, and collaborating with service organizations. Staff will continue to conduct post-election review and will add additional metrics and analysis as an enhancement to this review.	Campaign Finance Dashboard: The City Clerk's Office published the 2024 campaign finance dashboard to enhance transparency for the upcoming election. Youth Engagement: An "I Voted" and "Future Voter" sticker contest targeted at the youth community was conducted to encourage voter participation and civic awareness. Citywide Mailers: Comprehensive mailers were sent across the city to inform residents about the 2024 general elections and voter registration opportunities. Post-Election Review: Following the 2024 election, staff will conduct a post-election review. For the first time, this review will include metrics related to ballot measure campaigns, expanding the scope of analysis.	Staff will be bringing the post-election review to the City Council on February 3rd. Development of the Ballot Measure metrics are underway.	Retain - In Progress. To be completed in FY 2024-25.
27	City Manager's Office and Human Resources	Work with schools, community colleges, businesses, and other organizations to expand youth and senior workforce development & civic leadership opportunities.	Medium	Attract and retain youth/young adult interns by partnering with organizations, such as Empowerment Through Action and local businesses, and centralizing internships. Improve our volunteer program to attract and retain volunteers, especially seniors.	The City Manager's Office works closely with seniors, high schools, and community colleges through its volunteer programs and envisions partnering with Human Resources staff as they continue to promote the City at job fairs and other recruitment events, and through the Regional Internship Program and the local non-profit "Over 40" Career Center to encourage public sector employment and to attract a diverse workforce.	Same as November 2024 update.	Retain -keep in 2-5 year band
28	Public Works	Deliver the Clean Water Program.	High	Complete all identified construction projects by the end of FY 25/26.	The Clean Water Program is progressing well. The \$1 billion dollar program is 94% encumbered in professional service and construction contracts. Several collection system and wastewater treatment plant projects are under construction.	The Clean Water Program is progressing well. The \$1 billion dollar program is 95% encumbered in professional service and construction contracts. Several collection system and wastewater treatment plant projects are under construction. The startup and commissioning of the new WWTP Facilities has been delayed and is anticipated to be complete Summer 2025.	Retain - move to FY 25/26. Revise Workplan Description for FY 25/26 to be as follows: "Complete all identified capacity improvement construction projects by the end of FY 25/26. Continue to progress condition improvement projects."

Fiscal Year 2024-25 City Council Priorities

#	Department Lead(s)	Council Priority	Resource Requirement intensity	Work Plan FY 24-25	Priority Status as of November 4, 2024	Change between November 4, 2024 and February 15, 2025	Retain or Remove
Items to be completed in 5 or more years							
29	Library	Implement Library Space Master Plan.	High	Complete rest of space enhance projects: Cafe, Lobby, Teen Area, Business Library, Jobseekers Space, Biotech Learning Center, Periodical Storage Space	No change. Seeking funding source(s) at this time.	Same as November 2024 update.	Retain - keep in 2-5 year band
30	Parks & Recreation	Implement the Central Park Master Plan.	High	Staff will complete phase 1 of the Central Park Playground Improvements, which consist of directing the project manager to solicit bids and manage the construction process.	At the October 7 City Council meeting, all bids for the Central Park Phase 1 Playground Improvements Project were rejected. Staff will initiate negotiations with the lowest bidder, Suarez & Munoz Construction, Inc., to explore potential cost reductions. Should these negotiations prove successful, staff will present a contract with Suarez & Munoz Construction, Inc. for City Council approval at a future meeting. If negotiations do not yield satisfactory results, staff may consider either rebidding the project or modifying its scope.	Staff will be bringing a negotiated contract award for Council consideration at the February 3 meeting.	Retain - keep in 2-5 year band - in progress
31	Public Works	Expedite efforts to improve the stormwater collection, drainage, and storage system, including dredging the Marina lagoon.	High	Adopt a prioritized, long-term 5-Year Capital Improvement Plan based on Stormwater Master Plan Update. Initiate and complete environmental approval process for dredging of the Marina Lagoon. Begin implementation of other highly prioritized stormwater capital improvement projects as funding and resources allow.	The Stormwater Master Plan update is underway and on-schedule. Initial data collection, including updated bathymetry surveys for the Marina Lagoon, have been completed. Development of prioritization criteria for capital improvement projects scheduled for Q3-Q4 2025.	Same as November 2024 update.	Retain and move to 2-5 year plan; consolidate with item 31.
32	Public Works	Implement a Green Fleet by 2030.	High	Complete design and initiate construction of City Hall/City Plaza EV charging infrastructure improvements by end of calendar year 2025. Seek additional grant funding and plan for Corp Yard/PD EV charging infrastructure improvements.	Noncompetitive grant funding and other grant funding ops applied for and obtained, including funding for e-street sweeper; looking for other funding ops.	City Manager's Office, Public Works, and Police Departments are coordinating to progress charging infrastructure planning, design, and construction at City Hall, Corp Yard, and Police HQ. Efforts are beholden to PG&E resource availabilities to support the infrastructure improvement efforts. Peninsula Clean Energy EV Ready Program will fund \$270,000 of the charging infrastructure costs. Fleet procurement is continuing to pursue the purchase of green vehicles, where operationally feasible.	Retain -keep in 2-5 year band
33	Public Works	Expedite efforts to provide high quality effluent from the wastewater treatment plant upgrades to support the future production of potable water.	High	Continue participating in the Peninsula Pure Water (formerly San Francisco Peninsula Regional Purification) project to pursue a wastewater purification facility at the Silicon Valley Clean Water facility in Redwood Shores.	Staff are continuing to participate in the Peninsula Pure Water efforts, which are still in preliminary evaluations.	Staff are continuing to participate in the Peninsula Pure Water efforts, which are still in preliminary evaluations.	Retain - keep in 2-5 year band
34	Public Works	Minimize impacts to residents from train horn noise at City at-grade crossings.	High	Complete construction of all rail safety measures required for Train Horn Noise Quiet Zone (Quiet Zone) qualification by end of calendar year 2024. Staff to work with FRA and required stakeholders (e.g. CPUC, Caltrain, and Union Pacific) to complete administrative steps to establish Quiet Zone by end of calendar year 2025.	Train Horn Noise Status Update occurred during the City Council Meeting on July 15, 2024. Based on City Council feedback, City staff is considering alternatives for East Bellevue Avenue at-grade crossing, which could include temporary closure, permanent closure, or four-quadrant gates. Staff is conducting a Traffic Operational Analysis to evaluate closure at both Villa Terrace and E. Bellevue Ave and plans to present findings to City Council in the first quarter of 2025. Since City staff is reviewing alternatives, the Quiet Zone implementation timeline will likely be pushed to 2026 or later.	Same as November 2024 update.	Retain - keep in 2-5 year band
35	Public Works	Study resource feasibility for the downtown grade separations and long-term train corridor improvements.	High	Identify resource needs for staffing, grant writer, and design consultant to implement the feasibility study.	Staff is coordinating with CMO on future City grant writing team support for pursuing federal or state grants for grade separation feasibility study. Staff continues to explore opportunities for pursuing funding at federal level but has gotten preliminary feedback that safety concerns/collision data for the downtown at-grade crossings are generally not significant enough to be competitive relative to other at-grade crossings nationwide.	Same as November 2024 update.	Retain - keep in 2-5 year band
36	Public Works	Improve traffic flow on 19th Ave and Fashion Island Boulevard from Grant to Mariners Island Boulevard.	High	Continue the design for 463338 Norfolk/Fashion Island intersection improvements. Continue design for the 19th Avenue Smart Corridor Project. Finalize negotiations to combine both projects on 19th Avenue and Fashion Island to help expedite delivery and coordination of both projects.	Project 463338 Norfolk/Fashion Island intersection improvements was successfully combined with the US 101/92 Multi-Modal Class IV Bike Lane project. The new project is officially called the "19th Avenue/ Fashion Island Boulevard Complete Streets Project." Staff did this to increase the chances of funding the construction of both the congestion management and bicycle infrastructure aspects on the corridor. By having both aspects in the project scope, the City was able to partner with San Mateo County Transportation Agency to submit a grant for \$9.5M in RM3 funding for the construction of the 19th Avenue/Fashion Island Boulevard Complete Streets Project. Design efforts are starting in Q1 24-25.	An RFP was released for the design of the 19th Avenue/ Fashion Island Boulevard Complete Streets Project. The City is the project sponsor, and the San Mateo County Transportation Agency (TA) is leading the implementation. The design is projected to be more than budgeted. Staff is working with the TA to evaluate options to reprogram funding from the construction phase to the design phase. The total project cost is not anticipated to change. Design efforts are anticipated to start in XXXX.	Retain - keep in 2-5 year band

Fiscal Year 2024-25 City Council Priorities

#	Department Lead(s)	Council Priority	Resource Requirement intensity	Work Plan FY 24-25	Priority Status as of November 4, 2024	Change between November 4, 2024 and February 15, 2025	Retain or Remove
37	Public Works	Complete all High and Medium-High priority projects in the 2020 Bicycle Master Plan and the Pedestrian Master Plan with the goal of prioritizing quick-build projects where feasible.	High	<p>Program all existing 2020 BMP projects into the Bike San Mateo Program in order to expedite the design and delivery of all High and Med-High bicycle projects. This will include quick-build bicycle projects. Identify all incomplete PMP projects and develop a workplan for expedited completion. Complete design for the Delaware SRTS Protected Bike Lane Project, Hillsdale Gap Closure project and the 3rd and Norfolk Island Intersection Safety Improvement project. Continue to the design for the 19th Avenue and Fashion Island Class IV bike lane projects.</p>	<p>City staff are working on updated programming for the High and Medium-High priority projects from the 2020 Bicycle Master Plan. City staff plan to integrate findings from the May 2024 Local Roadway Safety Plan (LRSP) to assist in prioritizing and planning remaining projects. In addition, City staff are working on the completion of a Citywide Complete Streets Plan and North Central Complete Streets Plan.</p> <p>Updates on the status of specific major bicycle and pedestrian improvement projects are as follows:</p> <ul style="list-style-type: none"> •Delaware SRTS Protected Bike Lane Project – This project is at the 95% design level and is being reviewed by City staff. •28th Ave./Hillsdale Caltrain Station Bicycle Access Gap Closure Project – This project is currently at the 35% design level. •3rd and Norfolk Island Intersection Safety Improvement Project – Design for this project is complete, and the project will be advertised for construction the week of 10/14/24. It is anticipated that the construction contract will be brought to council for acceptance in December 2024. The project is on a tight schedule due to the grant requirements. •US 101/92 Multi-Modal Class IV Bike Lane project – Preliminary concepts for this project have been developed. City staff successfully combined the US/92 Multi-Modal Class IV Bike Lane Project and the Norfolk/Fashion Island Intersection improvements project into one project titled “19th Avenue/Fashion Island Complete Streets Project” to expedite delivery, coordination and increase the chances of receiving construction funding. Design of the project is expected to start in Q1 FY24-25. 	<p>3rd and Norfolk Island Intersection Safety Improvement Project: The construction contract will be brought to council for acceptance on 1/13/24. A community meeting was held for this project on 1/7/24 to answer questions from the community.</p>	Retain - keep in 2-5 year band