



# CITY OF SAN MATEO

City Hall  
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## Agenda Report

Agenda Number: 15

Section Name: {{section.name}}

Account Number: 10-1311

File ID: {{item.tracking\_number}}

**TO:** City Council

**FROM:** Alex Khojikian, City Manager

**PREPARED BY:** City Manager's Office

**MEETING DATE:** September 16, 2024

**SUBJECT:**  
Caltrans Sustainable Transportation Planning Grant – Agreement Authority

### RECOMMENDATION:

Adopt a Resolution to authorize the City Manager to execute agreements with the California Department of Transportation for the development of the City of San Mateo Sea Level Rise Adaptation Plan.

### BACKGROUND:

In January 2024, the City of San Mateo applied to the California Department of Transportation (Caltrans) Fiscal Year 2024-25 Sustainable Transportation Planning Grant Program. Specifically, the City's application requested funding through the Climate Adaptation Planning Grant that supports local and regional identification of transportation-related climate vulnerabilities through the development of climate adaption plans. Critical transportation assets within the City's boundaries include roads, highways, bus routes, and rail and are maintained by Caltrain, Caltrans, SamTrans and the City of San Mateo. San Mateo is vulnerable to sea level rise and inundation along the bay shoreline impacting the aforementioned transportation assets. To address and plan for sea level rise impacts, the City of San Mateo requested grant funding through the Caltrans Sustainable Transportation Planning Grant Program to support the development of a climate adaptation plan specific to sea level rise.

In July 2024, the City of San Mateo received a conditional award letter from Caltrans for the Sustainable Transportation Planning Grant for the development of a Sea Level Rise Adaptation Plan. A Restricted Grant Agreement needs to be executed with Caltrans before such funds can be reimbursed. Further, the Sustainable Transportation Planning Grant Program requires the adoption of a resolution authorizing the signee of the Restricted Grant Agreement prior to the finalization of the agreement. A local resolution was not required at the grant application stage, however it is required upon award as a condition of grant acceptance. Due to this grant program requirement, staff recommends the City Council adopt the proposed resolution. At a future City Council meeting, City staff will bring forward the Restricted Grant Agreement and a resolution to accept and appropriate the grant funding for the project once the Restricted Grant Agreement is finalized by the Caltrans team.

### BUDGET IMPACT:

There is no fiscal impact of this resolution. The Restricted Grant Agreement and resolution to accept and appropriate grant funding will provide the budget details associated with the project.

### ENVIRONMENTAL DETERMINATION:

This resolution is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 – Proposed Resolution

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