



# CITY OF SAN MATEO

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## Agenda Report

Agenda Number: 15

Section Name: {{section.name}}

Account Number: 10-4679

File ID: {{item.tracking\_number}}

**TO:** City Council  
**FROM:** Alex Khojikian, City Manager  
**PREPARED BY:** Public Works Department  
**MEETING DATE:** September 3, 2024

**SUBJECT:**  
North Shoreview Flood Improvements - Mitigation Planting Maintenance – Amendment

### RECOMMENDATION:

Approve Amendment No. 1 to the Agreement with Confluence Restoration, Inc. for plant maintenance services in an amount not to exceed \$87,000, for a new agreement total of \$107,000; establish a contingency reserve of \$15,000; and authorize the Public Works Director to execute the amendment in substantially the form presented and any future amendments within the contingency amount.

### BACKGROUND:

The North Shoreview Flood Improvement Project (Project) completed construction on April 10, 2023. It provides flood protection to residents and removed 1,600 residential properties in the North Shoreview and North Central neighborhoods from the Special Flood Hazard Area (SFHA) as designated by the Federal Emergency Management Agency (FEMA).

As part of the regulatory permit requirements by the California Department of Fish and Wildlife (CDFW) and the Regional Water Quality Control Board (RWQCB), the City is responsible for implementing a Monitoring and Mitigation Plan (MMP). These MMPs are typical for projects near environmentally sensitive areas, and the City's MMP will serve to offset potential impacts during the construction of the original improvement Project.

The City's MMP includes creation of a small riparian wetland area on-site and installation of native plant life species and requires plant maintenance to ensure the native species are fully established within a 5-year period. In August 2023, staff hired Confluence Restoration, Inc. (Confluence Restoration) to provide plant maintenance services for the small riparian wetland area for Year 1. This Amendment No. 1 is to expand and extend Confluence's plant maintenance services for Year 2 through Year 5.

A separate agreement with Confluence Restoration was executed in November 2023 for the monitoring and permit reporting services, as required to comply with the MMP. An amendment is still being negotiated to extend monitoring and reporting services for Year 2 through Year 5 and will be presented to City Council at a later date.

Staff recommends approval of Amendment No. 1 to the Confluence Restoration mitigation planting maintenance agreement to add scope of services to include the remaining Year 2 to Year 5 activities and increase the budget amount by \$87,000 for a new total amount not to exceed \$107,000. Staff also recommends establishing a \$15,000 contingency reserve to allow for scope modifications to address unknowns as the implementation of the MMP proceeds. The term of the existing agreement is through October 2024 and will be amended to conclude on December 31, 2028, which is anticipated to be sufficient for completing the MMP. Given Confluence Restoration's familiarity with the Project and their satisfactory completion of Year 1 tasks, they are uniquely positioned to continue delivering plant maintenance services for the Project.

**BUDGET IMPACT:**

There are sufficient funds in the North Shoreview Flood Improvement Project (#468202) to fully fund this amendment and contingency reserve.

**ENVIRONMENTAL DETERMINATION:**

Under section 15074 of the CEQA Guidelines, the City Council adopted a negative declaration for this Project on October 19, 2015.

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 - Amendment No. 1

**STAFF CONTACT**

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