

**CITY OF SAN MATEO**  
**Sustainability & Infrastructure**  
**Commission**  
**January 10, 2024**  
**7:00 PM**



**COMMISSION MEMBERS**  
Susan Rowinski, Chair  
Kimiko Narita, Vice Chair  
Sigalle Michael  
Pam Rittelmeyer  
Clifford Robbins

City Hall Council Chamber  
330 W. 20th Avenue  
San Mateo CA 94403

## MINUTES

### CALL TO ORDER

Pledge of Allegiance

### Roll Call

Present: Chair Rowinski, Vice Chari Narita, Commissioners Rittelmeyer, and Michael.

Absent: Commissioner Robbins was absent and excused.

### CONSENT CALENDAR

#### 1. Sustainability and Infrastructure Commission Minutes - Approval

Motion made to approve the minutes of December 13, 2023. Motion passed 4-0

Moved: Michael, Seconded: Narita  
Ayes: Rittelmeyer, Narita, Rowinski, and Michael  
Noes: None

**PUBLIC COMMENT:** Susan Foster, Irena Mavrides, and Kathleen Wells spoke about small cell facilities. Allison MacQueen Spoke about bicycle infrastructure.

### OLD BUSINESS

#### 2. Bicycle and Pedestrian Projects and Sustainable Communities Grant Program - Update

Sue-Ellen Atkinson, Principal Transportation Planner, and Nicolette Chan, Associate Transportation Planner, provided a presentation to the Sustainability and Infrastructure Commission, acting as the City of San Mateo's Bicycle and Pedestrian Advisory Committee, an update on bicycle and pedestrian projects, to approve a letter of support to the California Department of Transportation for the Sustainable Communities Grant Program FY 2024-25 grant application, and to authorize the Chair to sign the letter on behalf of the Commission.

Commissioners asked questions of staff.

Public Comment: Mike Swire spoke to the topic.

Commissioner comments included: Wanted to know if new law prohibiting parking within 20 feet from an intersection will be enforced; *Staff will look into the police department's plan to enforce that and get back to the commission*; asked about getting better lighting in certain areas for bicyclists and pedestrians; *Staff will pass along the suggestion to the lighting department in Public Works*; would like a follow-up on the collision data, especially regarding children and schools; concerned about safety at the intersection of Hobart and Alameda de las Pulgas and asked if something could be done with that intersection; *Staff will look into that*.

Motion was made to authorize Chair Rowinski to sign the letter of support to the California Department of Transportation for the Sustainable Communities Grant Program FY 2024-25 grant application on behalf of the Commission. Motion passed 4-0.

Moved: Narita, Seconded: Michael  
Ayes: Rittelmeyer, Narita, Rowinski, and Michael  
Noes: None

## **NEW BUSINESS**

### **3. Hillsdale Caltrain Station Bicycle Access Gap Closure Project - Update**

Nicolette Chan, Associate Transportation Planner, and Susie Hufstader, Senior Transportation Planner with Fehr & Peers, provided a presentation to the Sustainability & Infrastructure Commission with an informational update on the Hillsdale Caltrain Station Bicycle Access Gap Closure Project and requested feedback to staff.

Commissioners asked questions of staff.

Public Comment: Aaron Burger spoke to the topic.

Commissioner comments included: Suggested built-in flexibility in the design if feasible; some commissioners expressed the complexity of the item; commissioner noted public feedback was obtained from approximately 13 people and one stakeholder advisory committee and suggested additional outreach; asked for more outreach to the commissioners in the future; suggested riding Caltrain to solicit feedback from people who use the bike lane; would like to see an innovative design prioritizing pedestrians and bicycles.

## **REPORTS AND ANNOUNCEMENTS FROM COMMISSIONER AND STAFF**

- Interim Public Works Director Brad Underwood mentioned the Stormwater Fee passed with just over 51%. Funding should be available about mid-2025.
- Interim Public Works Director Brad Underwood mentioned Local Road Safety Plan will be presented at the next Sustainability and Infrastructure meeting.

## **ADJOURNMENT**

Adjourn: 10:00 PM

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